



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Government Arts College Thiruvananthapuram
• Name of the Head of the institution	Prof. (Dr.) Subramaniam S	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04712323040	
• Mobile no	8330059840	
• Registered e-mail	iqacgac@gmail.com	
• Alternate e-mail	artscollegeofficetvpm@gmail.com	
• Address	Government Arts College Thycaud Thiruvananthapuram	
• City/Town	Thiruvananthapuram	
• State/UT	Thiruvananthapuram	
• Pin Code	695014	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Kerala
• Name of the IQAC Coordinator	Dr. Ragaseema V. M.
• Phone No.	9447879617
• Alternate phone No.	04712323040
• Mobile	9447879617
• IQAC e-mail address	iqacgac@gmail.com
• Alternate Email address	artscollegeofficetvpm@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gactvm.org/wp-content/uploads/2024/11/GAC-AQAR-2022-23.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://gactvm.org/wp-content/uploads/GAC_Data/2023-24/AcademicCalendar23-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	63.50	2005	20/05/2005	19/05/2010
Cycle 2	B+	2.67	2017	28/03/2017	27/03/2022

6.Date of Establishment of IQAC**01/06/2006****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Plan Fund	Government of Kerala	2023-24	34.83527 lakhs
Institutional 1	RUSA	RUSA	2023-24	10 lakhs
Faculty	SERB TARE	DST SERB	2023-24	5.5 lakhs

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9. No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Participation in NIRF, AISHE 2. Constitution of Clubs and Committees 3. Orientation Programme for Faculty members on Four Year Undergraduate programme (FYUGP) 4. Awareness Programme on FYUGP for +2 students and their parents 5. Processing CAS Placement proposals		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
CAS Training programme for teachers	Conducted on 5th June 2023
Preparation of Academic Calendar	Prepared
Preparation of Master Time Table	Prepared
AISHE	Submitted for 2022-23
NIRF 2024	Participated
Feedback from Students	Collected
Students Satisfaction Survey	Conducted
13. Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
College Council	13/12/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	20/03/2024
15. Multidisciplinary / interdisciplinary	
The Institution offers programmes at UG, PG and research levels. Courses offered by the college are of an interdisciplinary character. All UG Programmes offered by the college include an elective Open Course in the fifth semester, in which each student get to choose a subject of interest, outside the Core and Complementary areas. Open Courses in Economics, Commerce, Physical Education, Physics and Biotechnology are offered at present. The importance of interdisciplinary courses are made aware to the students. Courses related to Environment are part of many courses both at the UG and PG level. BSc Botany and Biotechnology is a Double Major Program wherein the students learn Botany and Biotechnology as Core Course so that they can pursue career in either of these subjects.	

16.Academic bank of credits (ABC):
The Institution is affiliated to the University of Kerala. The university has not issued guidelines regarding adoption of ABC ifor the academic year 2023-24.
17.Skill development:
Government Arts College has signed a Memoranda of Understanding with the Centre for Continuing Education Kerala for imparting skill enhancement courses.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The college offers language courses in 6 languages of which 4 are Indian languages. Students have the freedom to select such courses till their date of registration. Courses provide opportunities to understand the Indian Knowledge system in an academic perspective. Students have an oppurtunity to attend examinations in their mother tounge. To improve communication skills in the said language of choice, the faculty members interact with students in corresponding languages.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The Institution is affiliated to the University of Kerala. The University has implemented the Outcome Based System for the PG programmes. The curriculum designed by University of Kerala focuses on Outcome Based Education (OBE). The UG Programmes as a whole has a set of Programme Outcomes (POs) which comprises of Critical Thinking, Problem Solving, Effective Communication, Social Interaction, Self-directed and Life-long Learning, Effective Citizenship etc.
20.Distance education/online education:
The college being an affiliated institution needs to comply with the regulations stipulated by the University and Government. Presently we do not offer courses in Distance or Online mode.

Extended Profile

1.Programme

1.1

293

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **668**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **122**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **247**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **53**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **55**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	293
Number of courses offered by the institution across all programs during the year	

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2.1	668
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Data Template	View File

3.Academic

3.1	53
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	55
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	37.50272
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	135
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
We prioritize effective and quality curriculum delivery, ensuring that our students receive a comprehensive and enriching educational experience. To achieve this, we have established a well-planned and documented process that supports curriculum enrichment through various programs and resources. Our library, has a collection of around 45,000 books, journals, and periodicals. We also leverage ICT tools, Inflightnet, etc to enhance classroom teaching and deliver core curriculum content, providing our students with up-to-date online and offline learning resources. Our departments conduct co-curricular activities such as seminars, workshops, and discussions, which are documented by the IQAC. These activities enrich the curriculum and provide students with opportunities for hands-on learning and skill development. Interdisciplinary open courses further mobilize the learning experience, allowing students to explore diverse subjects and interests. We strictly follow the academic calendar of the University, which outlines key activities such as admission, class	

commencement, examinations, and result declarations. Teachers' diaries document all teaching and curricular activities. Our college and department monitoring committees oversee all curricular, co-curricular, and extracurricular activities, ensuring that we maintain a minimum of 90 working days per semester. These committees address student grievances and ensure timely syllabus completion, guaranteeing that our students receive a high-quality education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gactvm.org/wp-content/uploads/GAC-Data/2023-24/AcademicCalender23-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution strictly adheres to the academic calendar prescribed by the university, which governs all teaching and learning activities, including admissions, continuous assessments, end semester exams, and result declarations. We aim to complete at least 90 working days per semester, ensuring that our students receive a comprehensive and uninterrupted educational experience. The university's academic calendar serves as a guiding framework for our academic activities, with class commencements and admission closures scheduled accordingly, subject to minor adjustments for unforeseen delays. The academic calendar also dictates the timeline for enrollment, fee remittance, and exam registration, all of which are completed through an online portal. Continuous Internal Evaluation (CIE) marks, derived from seminars, assignments, and exams, are submitted in accordance with the academic calendar. Our teachers ensure that students have reviewed and verified their marks before submission to the university, and any student grievances are addressed and resolved prior to finalizing scores. The university sets specific submission dates for internal evaluation scores, which our college submits through a rigorous three-level verification process involving the Lecturer, Head of Department, and Principal. The College Level Monitoring Committee (CLMC), led by the Principal and facilitated by a senior faculty member, oversees all academic activities to ensure alignment with the academic calendar. This systematic approach enables us to maintain a smooth and efficient academic environment, where all stakeholders are aware of their

responsibilities and timelines, ultimately contributing to the overall quality of education and student experience.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2023-24/AcademicCalender23-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****1**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**32**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

We recognize the importance of integrating crosscutting issues into our curriculum to foster a holistic and responsible approach to education. We prioritize the incorporation of Professional Ethics, Gender, Human Values, Environment, and Sustainability into our programs, ensuring that our students are equipped with knowledge, skills, and values necessary to navigate the complexities of the modern world. For instance, course, Environmental Studies and Disaster Management (EN 1211), educates students about ecosystems, natural resources, biodiversity, and the importance of conservation, while our postgraduate course, Environment, Ecology and Literature (EL 535.4), encourages to understand the ecological necessity for greater awareness and drives social change. We also address gender awareness through courses like Gender Studies (EL 523) at the postgraduate level,

which provides students with a deeper understanding of the complexities of gender and its intersections with other social categories. Additionally, our MA English syllabus includes texts that help students grasp the experiences of both binary genders and LGBTQ+ communities, promoting empathy, inclusivity, and social justice. Courses in science deal with sustainability and environment. By integrating these into our curriculum, we aim to foster a generation of responsible, informed, and empathetic individuals who are equipped to address the complex challenges of the 21st century.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

246

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

264

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

118

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution is committed to assessing the learning levels of our students and providing tailored support to ensure their academic success. To achieve this, we have implemented a comprehensive approach that begins with an induction program for first-year students, which introduces them to the various curricular and extracurricular activities available at the college. This program encourages students to engage with the college community and explore their interests. To monitor student learning, each department employs its own evaluation methods, such as interactions with tutors, written tests, and group discussions. This allows us to identify areas where students may need additional support, including those who are struggling to keep up with their peers. We also recognize the importance of catering to the needs of advanced learners, providing them with opportunities to excel and reach their full potential by giving them opportunity to participate in seminars, scholarships and internships. They are also encouraged to participate in online courses. In line with the University of Kerala's guidelines, we encourage students to participate in at least one extracurricular activity during their undergraduate studies, with a minimum of 40 hours of participation required. This not only enhances their academic experience but also helps to develop essential life skills, such as teamwork,

communication, and problem-solving. By providing a supportive and inclusive learning environment, we aim to ensure that all students, regardless of their learning pace, have the opportunity to succeed and reach their full potential.

File Description	Documents
Paste link for additional information	https://gactvm.org/programs-offered/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
668	53

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At our college, we prioritize student-centric methods to enhance learning experiences, fostering a dynamic and interactive environment that encourages students to take an active role in their education. Experiential learning opportunities are integrated into every area of study, allowing students to validate theoretical concepts through hands-on experiments and activities. For instance, lab students conduct experiments in scientific classes to validate facts and laws, while the Nature Club, NCC, and NSS organize environmental protection activities that promote experiential learning. Participative learning is also a key aspect of our approach, with students engaging in debates, seminars, and group discussions that encourage critical thinking and problem-solving. Fieldwork and industry trips, relevant to each department's area of study, provide students with real-world experiences and opportunities to apply theoretical concepts in practical settings. Additionally, club activities, youth festivals, public awareness campaigns, and charitable endeavours contribute to students' overall growth and development. Our instructors empower students to take charge of their education, encouraging them to solve problems and think critically through a

variety of homework assignments, including problem-solving exercises and application-based projects that require further reading and research. By adopting these student-centric methods, we aim to create a learning environment that is engaging, interactive, and tailored to the needs and interests of our students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gactvm.org/programs-offered/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Government Arts College, we have successfully integrated ICT enabled tools to enhance the teaching-learning process, revolutionizing the way our faculty delivers education and our students learn. Our teachers utilize a range of digital platformsto create interactive and engaging classroom sessions. Presentation tools like PowerPoint and animation tools are used to illustrate complex concepts, making learning more accessible and fun. Google Classroom has streamlined assignment submissions, allowing teachers to share subject-specific video links and resources with students, while online lectures and seminars are conducted seamlessly through Google Meet and Zoom. Our faculty also leverages online course like Coursera, SWAYAM, and NPTEL to enhance their professional development and subject knowledge, which in turn benefits our students. We encourage our students to take online courses to develop new skills and deepen their understanding of various subjects. The use of ICT tools has not only enhanced student engagement and increased accessibility but also facilitated remote learning, encouraged collaboration, and supported teacher professional development. Furthermore, our subscription to the N-List of INFLIBNET provides access to a vast array of journals, enriching our academic content and resources. By embracing technology, our faculty has transformed the teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

40

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

360.95

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

We have a transparent mechanism for internal assessment, which is designed to ensure that students are evaluated fairly and consistently throughout the academic year. Our internal assessment process is aligned with the University of Kerala's guidelines and is overseen by the CLMC. We follow a continuous evaluation approach, which includes internal exams, seminars, and assignments, to assess student learning and understanding. The topics for internal exams are communicated to students well in advance, ensuring that they are prepared and aware of what to expect. Marks are calculated according to University guidelines, taking into account scores from exams, seminars, and assignments. Faculty members thoroughly evaluate and return these exams and assignments to students for review, providing them with valuable feedback and an opportunity to learn from their mistakes. The finalized marks are then submitted to the University after careful verification by the faculty in charge, the HOD and the Principal,

ensuring that the process is robust and transparent. This multi-level verification process helps to maintain the integrity and accuracy of the internal assessment. By following this transparent and robust mechanism, we aim to provide a fair and reliable assessment of student learning, which is essential for their academic growth and development.

File Description	Documents
Any additional information	View File
Link for additional information	https://gactvm.org/college-level-monitoring-committee-clmc

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At our institution, we have established a transparent, timebound, and efficient mechanism to address internal examination related grievances, ensuring that students have a fair and reliable process to resolve any concerns they may have regarding their grades. After each semester, we publish the draft internal marks providing students with ample opportunity to review their grades and raise any concerns they may have. Our grievance redressal process is designed to be student-friendly and efficient, with multiple levels of scrutiny to ensure that each complaint is carefully examined and resolved in a timely manner. If a student identifies an issue with their grades, they can first discuss it with the relevant teacher for clarification. If the concern remains unresolved, they can escalate the matter to the head of the department, who will then refer it to the Department Level Monitoring Committee (DLMC) for further examination. The DLMC plays a critical role in addressing student grievances, and if they are unable to resolve the issue, it is forwarded to the College Level Monitoring Committee (CLMC) for further review and resolution. Our internal marks undergo a thorough verification process at three levels: by the tutor, the head of the department, and the Principal, ensuring that students have multiple avenues to effectively address their grievances. This multi-level approach provides a robust and reliable mechanism for resolving internal examination related grievances, giving students confidence in the fairness and transparency of our evaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	https://gactvm.org/college-level-monitoring-committee-clmc

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our institution clearly states and displays the programme and course outcomes for all its programmes on its website along with the syllabi, ensuring transparency and accessibility for students, teachers, and the public. We follow the outcome-based syllabus prescribed by the University of Kerala, which enables students to assess each programme based on its outcomes. During the orientation programme, students are introduced to the concept of Outcome-Based Education (OBE) and provided with detailed syllabi and course outcomes, along with assessment strategies. Our staff is also reminded of the importance of adhering to OBE during staff meetings, ensuring that the teaching-learning process is aligned with programme and course outcomes at all times.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2023-24/P0-CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution evaluates the attainment of programme and course outcomes through a rigorous assessment process. For postgraduate students, course outcomes are evaluated based on predefined criteria such as seminars, internal exams, assignments, and final semester examinations conducted by the university. Similarly, undergraduate students are assessed through assignments, internal exams, and end-semester university examinations. These evaluations help us measure the extent to which our students have achieved the desired programme and course outcomes, enabling us to refine our

teaching-learning processes and improve student outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****206**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gactvm.org/wp-content/uploads/GAC_Data/2023-24/annualreport23-24.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://gactvm.org/wp-content/uploads/GAC_Data/ssss/GAC-SSS-2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****5.5**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****21**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****1**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://serb.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution, Govt. Arts College Thiruvananthapuram, has established a thriving ecosystem that fosters innovation and

encourages the creation and transfer of knowledge. We have a research culture in place, with a supportive environment that motivates both teachers and students to engage in research activities. The Department of Commerce has been recognized as a research centre by the University of Kerala, and our faculty members, research scholars, and students actively participate in conferences, seminars, and publications in reputable journals. We are also part of the Young Innovators Programme (YIP), which enables emerging innovators to develop innovative solutions to societal problems. Our Research Forum provides a platform for Ph.D. research scholars to present their work, receive feedback, and refine their research methodologies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://gactvm.org/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution is committed to holistic student development through a value-based education model that integrates the curriculum with extension activities. We connect with the local

community through various platforms, including NCC, NSS, Department Associations, and clubs, which organize community-beneficial initiatives. These activities, such as anti-drug campaigns, blood donation drives, sensitize students to social issues and shape them into responsible citizens. College students' union, and staff club also engage in community development activities, enabling students to acquire skills and competencies that benefit society. Through these initiatives, we aim to develop students into empathetic individuals who are aware of societal needs and equipped to make a positive impact. As a result, our students graduate as educated individuals and responsible citizens, ready to contribute to the betterment of society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

320

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****1**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Arts College Thiruvananthapuram boasts an infrastructure that provides a comprehensive learning environment. The four building blocks in the college houses key administrative and academic facilities, including state-of-the-art classrooms, well-equipped laboratories, and a spacious examination hall. The institution's 19 ICT-enabled smart classrooms, dedicated Additional language classrooms, and high-speed internet access at 300 Mbps facilitate effective teaching and learning. The college library, with over 42,000 volumes, serves as a vital knowledge hub, while the Seminar Hall and Auditorium host esteemed academic events, workshops, and discussions. This well-planned infrastructure provides an ideal platform for students to explore, learn, and thrive, supporting the college's commitment to academic excellence and holistic development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gactvm.org/ict-tools/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Arts College Thiruvananthapuram has a strong reputation for promoting cultural endeavours and sports activities. The institution's infrastructure for cultural activities is excellent, with an auditorium, open-air auditorium, and seminar halls serving as venues for cultural programs. The college's sports facilities, including a gymnasium, playing courts for Handball, Basketball, and Shuttle badminton, and an indoor space for table-tennis, provide opportunities for students to engage in physical activities. The Department of Physical Education offers training and support to students to participate in competitions at various levels. Every year, an average of 15 students are admitted to the college through the sports quota, demonstrating the institution's commitment to promoting sports and games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gactvm.org/ict-tools
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.48519

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Government Arts College Thiruvananthapuram uses a library management system, utilizing software such as KOHA. The system allows members to search for books, track their placement on the shelf, and monitor the issue and return of books. The software also suggests alternative books if a particular title is not available. This automated system streamlines library operations, making it easier for students and faculty to access the resources they need.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**0.059**

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****50**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Government Arts College Thiruvananthapuram regularly updates its IT facilities, including Wi-Fi, to ensure that students and faculty have access to the latest technology. The college has a primary internet connection from BSNL, with a 300 mbps bandwidth, and an additional backup connectivity of 100 mbps. The institution has well-established LAN connectivity to all major departments and office sections, with Wi-Fi connectivity available to every department. Students also have access to internet connectivity for their academic activities, including assignments and projects. The college has taken steps to enhance its Wi-Fi connectivity, including the installation of an extra Wi-Fi router with multi-band support and MU-MIMO facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gactvm.org/it-infrastructure/

4.3.2 - Number of Computers**142**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****16.01753**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government Arts College Thiruvananthapuram has established systems and procedures for maintaining and utilizing its physical, academic, and support facilities, including laboratories, libraries, sports complexes, computers, and classrooms. The institution ensures the optimal use and upkeep of its facilities, with major maintenance and repair projects supported by state agencies. The college council meetings determine the allocation of funds for equipment, chemicals, and glassware for the science departments, while separate labs for UG and PG programs provide extensive hands-on learning opportunities. The institution prioritizes sports amenities, securing recurring grants for new sports equipment and maintaining existing facilities. Regular maintenance of toilets and classrooms ensures hygiene, safety, and a conducive learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

55

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	https://gactvm.org/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

73

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

31

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At our institution, we recognize the importance of student representation and engagement in various administrative, co-curricular, and extracurricular activities. We believe that students are a vital stakeholder in the college community, and their voices and opinions should be heard and valued. To this end, we have established a range of mechanisms to ensure student representation and participation in various aspects of college life. Students are given representation in various clubs and committees, including the Internal Quality Assurance Cell, Library Advisory Committee, Anti Narcotic Club, and Gender Justice Forum, among others. This ensures that students have a say in the decision-making processes that affect them and allows them to contribute to the development of college policies and programs. Additionally, the college has a students' union, which is elected as per the guidelines given by the University of Kerala. The union chairman represents the students in official functions and events conducted in the college, providing a formal channel for student representation and advocacy. We also actively seek the opinions of students on all decisions related to them, recognizing that their input and feedback are essential to creating a supportive and inclusive learning environment. By providing opportunities for student representation and engagement, we aim to foster a sense of ownership and responsibility among students, while also promoting

their academic, personal, and social development. Our institution is committed to creating a culture of participation, transparency, and accountability, where students feel valued, heard, and empowered to make a positive impact on college life.

File Description	Documents
Paste link for additional information	https://gactvm.org/college-union
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

43

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college does not have a registered Alumni Association. However alumni actively participate in activities of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
As we strive to achieve the vision of "Amritam Tu Vidya" (Knowledge is eternal) and fulfil our mission to become a premiere academic institution, our governance framework is guided by the following principles: 1. We ensure the active participation of students from all strata of the society, fostering a diverse and vibrant learning community that reflects the richness of our society. 2. Our pedagogical approach focuses on student-centred learning, where students are encouraged to take an active role in their academic journey, and teachers act as facilitators 3. Our teachers adopt an environment that encourages curiosity, creativity, and critical thinking;and provide individualized support to students as needed. 4. We are committed to promoting gender equality and creating a safe, respectful, and inclusive environment for all students 5.We inculcate in our students the values of integrity, and good civic sense thereby empowering them to become self-confident and responsible citizens who contribute positively to the society. 6. Our governance structure ensures transparency and accountability in all aspects. By adhering to these principles, we aim to create a governance framework that supports the holistic development of students, fosters a culture of excellence, and upholds the values of our vision and mission.	

File Description	Documents
Paste link for additional information	https://gactvm.org/about-us/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college embraces a decentralized and participatory approach to management, fostering a collaborative and inclusive environment. The CLMC plays a pivotal role in overseeing key academic issues, including internal examinations, and shares its decisions with respective departments. Each department has its own DLMC. Regular meetings ensure that all faculty members are engaged in the decision-making process and can share their views. To ensure quality assurance, each major department has a representative in the IQAC, responsible for gathering and reviewing information. This representative liaises with the college-level IQAC to guarantee a seamless flow of information. Additionally, the college has a Planning Committee that assesses institutional needs, analyses resource availability, prioritizes resource allocation and monitors project implementation. This Committee advises the College Council on decisions related to infrastructure development purchases etc. The Principal prioritizes staff feedback actively seeking their contributions during the College Council and staff meetings. The Vice Principal shares responsibility with the Principal, ensuring a collaborative leadership approach. Various committees are constituted and an effective PTA provides support for all college activities. This multi-layered governance structure enables our college to function efficiently, make informed decisions, and maintain a strong focus on quality education and community engagement.

File Description	Documents
Paste link for additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2023-24/2023-24_Club_and_Cmte.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution has successfully deployed its strategic/perspective plan, with a strong focus on curriculum development, teaching and learning, and infrastructure development. In the realm of curriculum development, our teachers play a pivotal role as the members of the Board of Studies at both the undergraduate and postgraduate levels. They actively contribute to the preparation of new syllabi, with final decisions made through collaborative BoS meetings. This ensures that our curriculum remains relevant. Our faculty members employ a blend of modern technologies, such as presentations and traditional methods, like chalk and board approaches. To provide students with hands-on experience, departments organize experiential learning activities that complement the syllabus. Furthermore, we leverage resources like INFLIBNET to encourage students to stay current on information and development in their fields. Our institution has also made significant strides in infrastructure development, utilizing Plan Funds and RUSA initiatives to enhance our facilities. A KIIFB project has been submitted, and we have improved our ICT facilities using Plan Funds. These investments have enabled us to create a conducive learning environment, equipped with modern amenities and state-of-the-art technology.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Government Arts College, operates under the aegis of the Directorate of Collegiate Education, with a well-defined administrative setup and policies in place. The institution is headed by the Principal, who is responsible for overseeing the overall functioning of the college, while the Director of Collegiate Education provides guidance and coordination at the departmental level. The honourable Minister for Higher Education and the Principal Secretary monitor the department's activities. The college's administrative tasks are efficiently managed by the ministerial staff, led by the Senior Superintendent, who works in close coordination with the academic staff. The College Council, comprising the Principal, Vice-Principal, Heads of Departments,

and elected representatives; holds executive power and directs academic activities. The college has a system of statutory committees, to ensure the smooth operation of the institution. These committees, including the CDC, planning board, building committee, and CLMC provide guidance on various aspects of college administration. The CDC, headed by the District Collector ensures that the institution's development is holistic and inclusive. The appointment of faculty and ministerial staff is done through the Kerala Public Service Commission. The IQAC plays a constructive role by intervening in academic, curricular, and extracurricular activities and supporting CAS placements through screening committees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gactvm.org/wp-content/uploads/GAC_Data/organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution prioritizes the well-being and welfare of its teaching and non-teaching staff, providing a comprehensive range

of benefits and services to support their overall quality of life. To ensure financial security, various insurance schemes, including General Provident Fund, State Life Insurance, Group Insurance, and Group Personnel Accident Insurance Scheme are available for the employees. Additionally, staff members are covered under Medical Insurance, which provides them with access to quality medical care and financial protection in case of unexpected health expenses. The institution also adheres to the Kerala Service Rules which provide for leave provision. Furthermore, the college has a cooperative store. The staff club is another initiative that contributes to the welfare of teaching and non-teaching staff. This platform provides opportunities for staff members to socialize, relax, and engage in recreational activities. By providing a comprehensive range of benefits and services, the college creates a positive and supportive work environment that enables staff members to thrive and contribute to the institution's mission and goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has established a robust Performance Appraisal System for its teaching and non-teaching staff, which is designed

to maintain the highest standards of excellence in higher education. The college performance assessment is closely aligned with its quality assurance program, and annual quality assurance reports provide a detailed account of the faculty's achievements in curricular, co-curricular, and extracurricular activities. The placement and promotion of teaching staff are governed by a rigorous screening and selection process, adhering to the regulations set by the UGC and implemented by the Department of Collegiate Education, Government of Kerala. The IQAC plays a vital role in overseeing these processes, meticulously reviewing proposals and verifying the authenticity of performance reports before submitting them to higher authorities. This ensures that the promotion and placement of teaching staff are based on merit and in adherence to the established criteria. For non-teaching staff, promotions are based on Kerala Service Rules. This approach ensures that the performance of non-teaching staff is evaluated fairly and consistently, with opportunities for growth. The institution's Performance Appraisal System is designed to foster a culture of excellence, accountability, and continuous improvement, enabling both the teaching and non-teaching staff to contribute to the institution's mission and goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution conducts regular internal and external financial audits to ensure transparency and accountability in its financial transactions. Internally, we carry out annual stock verification, led by a stock verification committee comprising teachers to physically verify assets and identify discrepancies. Externally, the Department of Collegiate Education's audit wing reviews financial transactions, including expenses, plan fund utilization, and student grants. Additionally, the Accountant General's office and chartered accountants audit past accounts and review accounts of affiliated bodies, such as the PTA and UGC. The stores and purchase department are also audited every five years to ensure compliance with state rules and proper fund utilization. Any audit

objections are settled within a stipulated timeframe, promoting good financial practices and accountability within the institution. The Cooperative Society Audit also ensures that the financial transactions are transparent and compliant with regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has developed a multi-faceted approach to mobilize funds and optimize resource utilization, ensuring the institution's continued growth and development. The college primarily relies on plan funds from the state of Kerala, which are utilized for purchasing essential resources such as books, laboratory equipment, and ICT facilities, as well as for maintenance and infrastructure development. The institution has successfully secured financial support from national agencies like the UGC and RUSA for institutional advancement and acquiring specialized instruments and facilities. The college has also submitted projects to the KIIFB to leverage funds for infrastructure development. The fund mobilization strategy is based on well-structured proposals that take into account the overall needs of the institution. These proposals are developed

through extensive planning and discussions among various committees, including the college planning board, purchase committee, and college council, which oversee the implementation of funds. The building committee monitors new construction and renovation projects, ensuring that resources are utilized efficiently. The institution also leverages support from organizations like the PTA and CDC to raise additional funds. Furthermore, the college systematically mobilizes and optimally utilizes its resources, ensuring that every available opportunity is explored to enhance the institution's infrastructure and facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of our college has played a pivotal role in institutionalizing quality assurance strategies and processes, as per the guidelines set by the UGC. The IQAC has been instrumental in planning and implementing various activities of the institution, ensuring that the college functions in a systematic and organized manner. The IQAC also collects details of various clubs and committees, which helps in documentation and facilitates the smooth functioning of these bodies. Furthermore, the Cell facilitates the Career Advancement Placements of faculty members, conducting Stage 1 and 2 placements within the college. The screening committee minutes are then forwarded to the DCE for final orders. The Cell also organizes various training programmes, such as the FYUGP Training for faculty members on 16-5-2024 and for +2 students and parents on 31-05-2024. Moreover, the IQAC has facilitated the CAS for teaching staff on 5th June 2023, which helps to enhance their professional development. IQAC facilitates the participation in NIRF and AISHE. Students Satisfaction Survey and Feedback are collected as part of quality initiative. Through these initiatives, the IQAC contributes significantly to the institutionalization of quality assurance strategies ensuring that the college maintains the highest standards of academic excellence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our institution is committed to ensuring that its academic and infrastructural facilities meet the needs and requirements of its teachers and students. To achieve this, we have established an IQAC as per the prescribed norms. Teachers and students are provided access to e-resources which has expanded their academic horizons. The IQAC also encourages teachers to participate in Refresher and Short Term Courses. The details of such participation are documented by the IQAC. Departments are encouraged to document and review the teaching-learning process, structures, and methodologies, which helps to identify areas of improvement. These departments also monitor the continuous and end semester results, providing valuable insights into the learning outcomes of students. The IQAC encourages the documentation of all curricular and extracurricular activities, which helps to create a comprehensive record of the institution's academic and non-academic pursuits. Student feedback is collected and analysed. The IQAC also maintains a record of teacher profiles, student feedback, and result analysis, which are updated annually. This periodic review has enabled the institution to identify areas of strength and weakness, leading to incremental improvement in various activities and enhancing the overall quality of education

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

C. Any 2 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://gactvm.org/wp-content/uploads/GAC_Data/2023-24/annualreport23-24.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the 2023-24 academic year, the Women Cell at GAC undertook various initiatives in line with the Kerala State Women's Development Corporation (KSWDC) guidelines. The Women's cell has organised programmes to empower women stressing on topics like "There is no force more powerful than a woman determined to rise" (conducted on 09-01-2024), "As women achieve power barriers will fall" (on 26-03-2024). The cell celebrated the women's day with a seminar "Ithal" stressing on gender equity (on 15-03-2024). The cell organised self defence programme for girl students in association with Kerala police (on 10-10-2023 and 05-12-2023). These activities focused on academic orientation, soft skill development, and other critical areas such as health and relationships, with the aim of empowering students and promoting a gender-inclusive environment. By partnering with KSWDC, the college ensured that its efforts aligned with state-level initiatives, thereby amplifying their impact. To foster holistic development, the college provided students with access to a qualified on-campus counselor throughout the year, encouraging them to become confident and active participants in society. The college has taken measures to ensure the safety and security of women on campus, including the installation of CCTV cameras, cultivating a supportive and secure ecosystem for all students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management Government Arts College has implemented an effective waste management system to handle various types of degradable and non-degradable waste. Solid waste is collected and sorted regularly, and handed over to the Thiruvananthapuram Corporation's collecting agents on designated days. Dried leaves are deposited in the Corporation's dry leaf bank to ensure natural decomposition and a clean campus. Liquid waste from restrooms is directed into covered sanitation pits on site, which are frequently serviced. The college has a process for managing biomedical waste, including the incineration of used. E-waste is collected and stored safely in accordance with Government of Kerala regulations. Chemical waste from the chemistry lab is either neutralized or stored on site, with precautions taken to protect the public, employees, and students. The college has also participated in the Malinya Muktha Navakeralam program and has been declared a zero-waste campus, demonstrating its commitment to sustainable waste management practices.	

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
C. Any 2 of the above	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	
C. Any 2 of the above	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	
D. Any 1 of the above	

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

At Government Arts College, we are committed to providing an inclusive environment that values and respects diversity in all its forms. We believe in social inclusivity, where every individual is treated with dignity and respect, regardless of their race, religion, caste, language, or socio-economic status. Our institution accommodates with students from various sociocultural backgrounds through the state-wide admission procedure. This diversity has helped to break down barriers and foster tolerance and inclusivity among our students and staff. We celebrate various festivals, including Onam, Christmas, Bakrid, and Holy, with equal enthusiasm and respect, promoting a sense of community and shared values. Our campus is a place where students from different linguistic backgrounds feel at home, with many members of the staff and students being multilingual. Our institution is committed to supporting students from financially challenged backgrounds, with the help of the State and Central Governments. The PTA and Staff Club regularly raise funds to help students who encounter medical emergencies or academic hurdles. By providing an inclusive environment, we aim to promote tolerance, harmony, and social cohesion among our students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution recognizes the importance of sensitizing its students and employees to the constitutional obligations, values, rights, duties, and responsibilities of citizens. To achieve this, regular awareness programs are conducted to strengthen their knowledge and understanding of these fundamental principles. The NCC and NSS units of the college take the lead in organizing activities that promote national pride and solidarity, fostering a sense of unity and shared citizenship among the students and staff. The college's curriculum also plays a significant role in instilling national pride and constitutional values. Courses such as "Writings on Contemporary Issues" and History delve into the rich history and diverse heritage of the nation, emphasizing the importance of India's sovereignty, socialism, secularism, and

democracy. The institution's various clubs and committees also organize events and activities throughout the year to sensitize students and staff to constitutional values, rights, duties, and responsibilities. These events include talks, poster exhibitions, essay writing competitions, quizzes, debates, and photography contests, which aim to promote critical thinking, awareness, and engagement with the constitutional principles that underpin Indian democracy.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government Arts College is a vibrant institution that comes together to celebrate a wide range of national and international commemorative days, fostering a sense of unity and diversity among its students and staff. Led by the NCC and NSS units, the college observes significant days like Independence Day, Republic Day, Constitution Day, Gandhi Jayanthi, Kargil Day, and World Yoga Day with great enthusiasm and respect. Additionally, various clubs and committees organize events to commemorate important days such as international women's day, promoting awareness and appreciation for these important causes. These celebrations are marked by a variety of activities, including flag-hoisting ceremonies, tributes to national heroes and martyrs, clean campus initiatives, yoga sessions, talks, workshops, poster exhibitions, quizzes, and essay writing competitions. The college is also a secular institution that celebrates various festivals with great fervor and enthusiasm. Onam and Christmas are two such festivals that are observed with unparalleled excitement. These celebrations reflect the college's commitment to promoting diversity, inclusivity, and social cohesion, and provide a platform for students, staff, and faculty to come together and celebrate their shared humanity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BP - 1

Title: "Oruneram" **Objectives:** To provide food to the marginalised people in the nearby community of the college **Content:** The "ORUNERAM" program, orchestrated by the NSS volunteers of Government Arts College, stands as a testament to the unwavering commitment and dedication of youth towards serving their community. **Practice:** ORUNERAM programme is conducted on the first Tuesday of every month. All NSS volunteers bring an extra packet of lunch from their home and all food packets are collected and

given to the needy by the NSS volunteers. Evidence of Success: Over the course of just one year, the "ORUNERAM" program has left an indelible mark on the fabric of the community, with over 1000 food packs distributed to those in need.

BP - 2

1. Title of the programme: Lecture Series 2. Objective: to provide opportunities for students to interact with eminent personalities in their fields of study understand more about the possibilities and progress in the field. 3. The Context/Back ground: Students can choose their career paths and gain interest in the subject 4. The Practice: Lectures will be conducted on a regular basis during the academic year and enable students to get updated in their filed.

File Description	Documents
Best practices in the Institutional website	https://gactvm.org/wp-content/uploads/GAC_Data/2023-24/bp.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The motto of Government Arts College Thiruvananthapuram, "Amritam Tu Vidya" (Knowledge is Nectar), reflects its commitment to excellence as a public institution. The college emphasizes social inclusivity and aims to develop students holistically, fostering their best qualities while instilling principles of social commitment and tolerance alongside deep knowledge and research skills. Discrimination based on socioeconomic status, language, caste, religion, or race is strictly prohibited. Although the student body is primarily Malayali, the statewide admissions process ensures a diverse range of sociocultural backgrounds. The college actively supports disadvantaged individuals and offers various financial and academic programs to benefit students, all funded by the government. Careful measures are in place to ensure these resources reach those in need. Additionally, the college promotes virtues of honesty, morality, and citizenship, preparing students to become responsible adults. Various groups and committees organize activities to support this mission

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **Quality initiatives for outcome based education**
- **Enhance ICT facilities**
- **Participation in NIRF and AISHE**
- **Enhance the mentoring system of the institute**
- **Strengthen the alumni**
- **Include more add-on courses**
- **Improve the institutional learning management system**
- **To have MoUs with various agencies related to training, internship and research**
- **To extend MoU with Centre for Continuing Education Kerala**
- **Set up an IPR centre**