YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT ARTS COLLEGE THIRUVANANTHAPURAM
• Name of the Head of the institution	Dr. Sheela K. L.
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04712323040
• Mobile no	8330059840
• Registered e-mail	iqacgac@gmail.com
• Alternate e-mail	artscollegeofficetvpm@gmail.com
• Address	Government Arts College Thycaud Thiruvananthapuram
• City/Town	Thiruvananthapuram
• State/UT	Kerala
• Pin Code	695014
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Kerala**
• Name of the IQAC Coordinator	**Dr. Vishnu V. S.**
• Phone No.	**9447246223**
• Alternate phone No.	**04712323040**
• Mobile	**9447246223**
• IQAC e-mail address	**iqacgac@gmail.com**
• Alternate Email address	**artscollegeofficetvpm@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gactvm.org/wp-content/uploads/2024/10/GAC-AQAR-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/Academiccalendar2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**63.50**	**2005**	**20/05/2005**	**19/05/2010**
Cycle 2	**B+**	**2.67**	**2017**	**28/03/2017**	**27/03/2022**

6.Date of Establishment of IQAC	**01/06/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Plan Fund**	**Government of Kerala**	**2020**	**2908027**
Institutional	**RUSA**	**RUSA**	**2020**	**6500000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	**5**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Monitoring Online classes in the wake of Covid 19 G-suite subscription, Setting accounts and Training CAS Placement YouTube channel for e content Signing of MoU with KDISC	

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Preparation of Academic calendar	**Achieved**
G-Suite subscription for the College	**Subscribed**
Signing MoUs	**Achieved**
NIRF participation	**Achieved**

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
College Council	15/10/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	21/04/2022

15.Multidisciplinary / interdisciplinary

The Institution offers programmes at UG, PG and research levels. Courses offered by the college are of an interdisciplinary character. The institution also offers open courses. The importance of interdisciplinary courses are made aware to the students. Courses in Environmental Chemistry are part of many courses.

16.Academic bank of credits (ABC):

The Instituition is affiliated to the University of Kerala. The university has not issued guidelines regarding adoption of ABC.

17.Skill development:

Government Arts College has signed a Memoranda of Understanding with the Centre for Continuing Education Kerala for imparting skill education.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offeres language courses in 6 languages of which 4 are Indian languages. Students have the freedom to select such courses till their date of regstration. Courses provide oppurtuinites to understand the Indian Knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institution is affiliated to the University of Kerala. The University has implemented the Outcome Based System for the PG programmes. Steps are being initiated to adopt the same for the Undergraduate programmes as well.

20.Distance education/online education:

The college being an affiliated instututions needs to comply with the regulations stipulated by the University and Government. Presntly we do not offer courses in Distance or Online mode

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**305**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**766**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**127**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**290**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**52**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**55**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**27**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**19.87413**
4.3 Total number of computers on campus for academic purposes	**114**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As a higher education institute, ensuring effective and quality curriculum delivery, Government Arts College supports curriculum enrichment through various programs and a well-equipped library of around 45,000 books, complemented by journals and periodicals. ICT tools, Inflibnet, and ORICE are extensively used to enhance classroom teaching and deliver core curriculum content. In this IT era, the college provides up-to-date online and offline learning resources. To enrich the curriculum, departments conduct co-curricular activities like seminars, workshops, debates, and discussions, all facilitated and documented by IQAC. The college regularly organizes industrial visits and field trips. Experimental activities are crucial for science disciplines. The campus offers broadband internet, photocopying, and DTP facilities. Moreover, interdisciplinary open courses mobilize the learning experience. The academic calendar of the University, is strictly followed for systematic curricular activity implementation. Activities like admission, class commencement, examinations, and result declarations adhere to this calendar. Teachers' diaries document all teaching and

curricular activities. Continuous evaluation is conducted through class tests, seminars, assignments, and projects, as per university guidelines. College and department monitoring committees oversee all curricular, co-curricular, and extracurricular activities, ensuring 90 working days per semester. These committees also address student grievances and ensure timely syllabus completion.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/Academiccalendar2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The university's academic calendar dictates all teaching and learning activities, including admissions, continuous assessments, end semester exams, and result declarations. The college aims for at least 90 working days per semester. The university schedules class commencements and admission closures according to the previous academic calendar, with minor adjustments for unforeseen delays. Enrollment, fee remittance, and exam registration dates are determined by the academic calendar and completed via the online portal. Continuous evaluation marks, derived from seminars, assignments, and exams, follow this schedule. Teachers ensure students have reviewed and verified their marks before submission to the university. Student grievances are addressed and resolved prior to finalizing scores. The university sets submission dates for internal evaluation scores, which the college submits through a three-level verification process involving the Lecturer, HoD, and Principal. The College Level Monitoring Committee (CLMC), led by the principal and facilitated by a senior faculty member, ensures all academic activities align with the academic calendar. This systematic approach maintains a smooth and efficient academic environment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/Academiccalendar2020-21.pdf

1.1.3 - Teachers of the Institution participate in `A. All of the above`
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`7`

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`0`

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To encourage sustainable development, Government Arts College focuses on curricular aspects of environment and sustainability. Apart from the environment friendly activities undertaken by the various clubs, the college contributes to sustainability and environment conservation via academic transaction of courses like Environmental Studies and Disaster Management (EN 1211) taught at the UG level. The course familiarizes the students with topics like different types of ecosystems, natural resources, renewable and non-renewable resources, biodiversity, need for conservation, and tackling environment pollution. It aims at raising a generation of environment-friendly citizens. Gender awareness has always been a lively topic in the PG classes; especially that of English. The wide variety of texts prescribed for study depicts the lived reality of the binary genders as well as that of the LGBTQ+ communities. Thought-provoking works of authors ranging from Mary Shelley to Carol Ann Duffy and Toni Morrison, open windows of fresh perspective on gender identities. At the UG level, courses like Writings on Contemporary Issues (EN 1121) feature critical discourses like Amartya Sen's "India's Women: The Mixed Truth," that shed light on the female life in our country.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

261

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

D. Any 1 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/FB-Report-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/FB-Report-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

279

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

251

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

First year students are provided with an induction program as soon as the admission process is closed. They are informed about various curricular and extracurricular activities available at the college. They are encouraged to participate in any of these activities. University of Kerala recommends a student to participate in any one of the extracurricular activities during his study in undergraduate program with a minimum of 40 hour engagement. The learning levels of the students are assessed at department level by respective departments. Each department assesses its own technique for assessment including interaction with tutors, written tests and group discussions. Steps are encouraged to take up at departmental level to cater the needs of the slow learners.

File Description	Documents
Paste link for additional information	https://gactvm.org/programs-offered/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
766	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students access diverse experiential learning opportunities that enrich their educational journey. In science classes, for instance,

students perform hands-on experiments to validate key laws and concepts, enhancing their understanding of the material. Environmental protection initiatives are actively promoted through groups like the Nature Club, NCC, and NSS, fostering a sense of responsibility towards our planet. The college's language departments engage students by presenting adapted films based on plays, poems, and novels, creating an immersive learning experience. Moreover, most departments organise industrial visits and fieldwork that are closely aligned with students' areas of study, providing real-world context to their academic knowledge. Students actively participate in their education through various platforms, including debates, seminars, and group discussions, which cultivate critical thinking and communication skills. Engagement in club activities, youth festivals, public awareness campaigns, and charitable endeavours further contributes to their holistic development. Additionally, participation in university, state and national sports events allows students to collaborate and compete with peers, enhancing teamwork and leadership skills. Instructors also empower students to take ownership of their learning, addressing challenges through diverse assignments that range from problem-solving tasks to application-focused topics that require additional research.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://gactvm.org/programs-offered/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Government Arts College, the adoption of ICT tools has revolutionized the teaching and learning experience. Faculty have effectively utilized platforms such as LMS, G-Suite, Mentimeter, and Socratic to create engaging and interactive learning environments. These tools have facilitated the use of interactive presentations, animation tools, and Google Classroom, ensuring seamless knowledge sharing. During the pandemic, online platforms like YouTube, Google Meet, and Zoom were crucial for maintaining academic continuity, allowing uninterrupted lectures and seminars. Teachers also leveraged online course platforms such as Coursera, SWAYAM, and NPTEL for professional development, ensuring their teaching methods remained current and effective. Subscriptions to N-List of INFLIBNET, J-gate, and memberships with the British Council and American centers in India provided access to a wealth of journals

and resources for further enrichment. This strategic integration of ICT tools has fostered student-centered learning, increased accessibility, enhanced collaboration, supported remote learning, and encouraged continuous teacher development. By embracing these technologies, Government Arts College has set a new standard in education, empowering faculty to create immersive and innovative educational experiences. This forward-thinking approach has not only redefined education at Government Arts College but also ensured academic continuity and excellence. The college's commitment to integrating ICT tools has transformed traditional teaching methods, paving the way for a more dynamic, interactive, and inclusive learning environment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

345

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Government Arts College, affiliated to the University of Kerala, has a transparent mechanism in conducting the internal and external

examination. The college implements a continuous evaluation process as per the guidelines of the University of Kerala. The process of internal evaluation in the college is monitored by the College Level Monitoring Committee (CLMC). Continuous evaluation is being done by incorporating internal examinations, seminars and assignments. The time table and portions of internal examinations are notified to the students well in advance. Internal marks are prepared as per the guidelines of the University of Kerala which includes marks of internal examinations, seminars and assignments. The internal examinations and assignments are evaluated properly and the same are returned to the students for their verification. The internal marks hence prepared are submitted to the University after the thorough check at the level of faculty in charge, head of the department and Principal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gactvm.org/college-level-monitoring-committee-clmc

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the completion of each semester, the draft internal marks will be published on the department notice board, and sufficient time will be given to the students to submit their grievances related to the internal marks if any. If any student raises grievances related to internal marks, first they can approach the concerned teacher for clarifying the same. In case the grievances are not addressed there, the student can raise the complaint to head of the department. Such complaints will be discussed first in the Department Level Monitoring Committee (DLMC) of the concerned department. The matter will be sent over to the College Level Monitoring Committee (CLMC) if it was not settled at the DLMC. The CLMC will manage the situation well and come to the right conclusion. Since the internal marks needs three level verification, from tutor, HoD and Principal, there are more than one chances for the student to address his/her grievance.

File Description	Documents
Any additional information	View File
Link for additional information	https://gactvm.org/college-level-monitoring-committee-clmc

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows the outcome based syllabus prescribed by the University of Kerala. Programme and course outcomes for all Programmes offered by the institution are stated and displayed on the website. This will help students and public to assess each programme based on its outcome. A brief introduction about the Outcome Based Education (OBE) was given to students in the orientation programme of each course. Students are also provided with the detailed syllabus and course outcomes in each course along with the assessment strategy for the same. The relevance of strictly adhering to outcome-based education is made clear to the staff during staff meetings. The teaching-learning process is carried out with the program and course outcomes in perspective at all times.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/2-6-1-PO-CO-2020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Course Outcomes for post graduate students are evaluated based on the predefined criteria such asSeminars, Internal Exams, Assignments and the final semester examinations conducted by the university. For undergraduate students, the assesments are based onAssignments, Internal Exams and End semester University Examinations

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

223

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	[View File]()
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gactvm.org/wp-content/uploads/GAC_Data/sss/GAC-SSS-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	[View File](#)
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Govt. Arts College Thiruvananthapuram actively fosters a robust research culture and cultivates an encouraging environment to ignite

interest in research, aiming to enhance research activities among teachers and students. The Department of Commerce is recognized as an approved research centre within the University of Kerala. Faculty members, research scholars, and students across all departments engage proactively in presenting their research at conferences and seminars, as well as publishing their findings in reputable national and international journals. The college is also an active participant in the Kerala Development and Innovation Strategic Council's Young Innovators Programme (YIP), which empowers emerging innovators to develop new products, services, or models that effectively address society's changing needs, unexpressed demands, or existing market gaps through creative challenges. Our college boasts an active Research Forum, which organized a presentation session for Ph.D. research scholars from September 13 to September 15, 2020. Participation was mandatory for all scholars who had completed six months of their Ph.D. program. These presentations offered researchers valuable feedback, allowing them to clarify methodologies, discuss results, and gain insights, greatly enhancing their work. Additionally, a webinar on Statistical Analysis using Excel was held for Commerce research scholars on 25-05-2021

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://gactvm.org/research
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college offers a value-based education model that fosters social responsibility and aims for holistic student development by integrating the curriculum with extension activities. The institution connects with society through its NCC, NSS, Department Associations, and various clubs, all of which are actively involved in community-beneficial initiatives. The NCC and NSS wings are particularly vibrant, drawing many students each year and organizing activities such as anti-drug campaigns, blood donation drives, Independence Day celebrations. These efforts shape students into future social leaders, efficient administrators, and empathetic individuals.

Additionally, the college's alumni association, departmental associations, college students' union and staff club consistently engage in activities that benefit the community. These initiatives enable students to effectively connect with society and equip them with the necessary skills for community development, particularly aiding the underprivileged. Such programs significantly impact students' character building and overall development. As a result, students graduate as educated individuals and as responsible citizens, sensitive to societal needs and equipped with skills and competencies that greatly benefit society.

File Description	Documents
Paste link for additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/3_4_1-2020-21.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

312

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Arts College Thiruvananthapuram's impressive infrastructure spans four buildings, providing a comprehensive learning environment. The main building is home to key administrative and academic facilities, including the College Office, Principal's Room, Main Seminar Hall, College Auditorium, and six academic departments with state-of-the-art classrooms. Well-

equipped laboratories for Chemistry, Physics, Botany, and Biotechnology ensure hands-on learning, while the Commerce block houses Commerce and Economics departments. A spacious examination hall, 19 ICT-enabled smart classrooms with interactive tools, and dedicated second language classrooms facilitate effective teaching and learning. High-speed internet access at 100 Mbps keeps students connected for easy accessing educational contents inside the campus. Maintaining sufficiently high bandwidth had a key role in successfully conducting the online/hybrid classes this year. The college's expansive library, boasting over 42,000 volumes, serves as a vital knowledge hub. The Seminar Hall and Auditorium has fixed audio systems and projector facility for hosting a variety of esteemed academic events, workshops, and discussions, fostering intellectual growth. With its well-planned infrastructure, Government Arts College Thiruvananthapuram provides an ideal platform for students to explore, learn, and thrive, supporting its commitment to academic excellence and holistic development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Arts College Thiruvananthapuram showcases its prowess in arts, sports, and cultural activities. Its top ranking at University Youth Festivals highlights the institution's commitment to promoting cultural endeavors. The PTA financially supports all such initiatives. Staff members also render their whole hearted support. Infrastructure for cultural activities also is excellent in the campus. The auditorium and an open-air auditorium are the main venue for the cultural activities. Seminar Halls of the College and the classrooms are venues of cultural activities. Programmes happen simultaneously on these venues on festival days. The cultural programmes on Arts, College, Republic, Independence Days etc are conducted at college level at the Auditorium. Sports and Games is one of the prestigious domains that has taken the glory of the college to new promenades. Every year an average of 15 students are admitted in the sports quota in the college. The Department of Physical Education gives training and support to the students to participate in competitions at various levels. The infrastructure in the Sports field comprises a gymnasium, playing courts for Handball,

Basketball and Ball Badminton. The indoor space has facility for table-tennis.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gactvm.org/ict-tools
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library in Government Arts College, Thiruvananthapuram is using a partially automated library management system using the software LIBSOFT. Present version of the software is 4.1. Purchased book data are updated in the software once the purchase is done. Members use this software for searching for books and their placements on the shelf. It can also suggest who is in possession of a particular book if the same is locally not available. The same software can monitor the issue and return of books and it can monitor the duration of members keeping the books in their hand.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently update its IT facilities including wifi. Government Arts College Thiruvananthapuram has primary internet connection from BSNL. The internet connectivity is through optical fibre under NME ICT scheme with 100 mbps bandwidth. College also has an additional WAN connectivity of 100 mbps under Kerala State Wide Area Network (KSWAN). College already has well established LAN connectivity to all major departments and office sections. Internet availability to every department is ensured with Wifi connectivity via individual wifi routers. Students also have access to internet connectivity for their academic activities including assignments and projects. Based on the request from faculty members due to high demand of internet availability due to COVID related restrictions and online mode of classes additional repair works were performed to properly deliver internet to all departments. To ensure full potential of wifi connectivity near the general department and principal's room, an extra WIFI router with multi band support and MU-MIMO facility is also installed.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://gactvm.org/it-infrastructure</u>

4.3.2 - Number of Computers

114

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the `A. ? 50MBPS` Institution

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

`14.87413`

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We ensure the optimal use and upkeep of our facilities, including labs, libraries, internet and computer services, and classrooms, all aimed at enhancing academic growth. Major maintenance and repair projects are supported by state agencies like UGC and RUSA, while minor repairs are handled by the PTA and CDC. Funds are utilized according to state protocols to maintain quality and financial integrity. The science departments receive appropriate funding for

equipment, chemicals, and glassware based on decisions made in college council meetings. Separate labs for UG and PG programs, with dedicated staff, offer extensive hands-on learning opportunities. Additionally, funds are allocated for book purchases, and research scholars and PG students benefit from the available instrumentation facilities. PTA funds support urgent maintenance needs. We place a high priority on sports amenities, securing recurring grants for new sports equipment and maintaining existing facilities. Students fully utilize these resources. Regular maintenance of toilets ensures hygiene and safety. Classrooms are assigned based on class size and are equipped with adequate lighting, fans, and, where possible, LCD projectors or smart boards for ICT-enabled teaching. This comprehensive approach ensures that our facilities are effectively utilized and maintained, contributing to a rich educational environment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

135

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.2.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are an important stake holder of the college. Students are given representation in various Clubs and committees of the college as well as well as in mandatory cells. Student Representation is ensured in the Internal Quality Assurance Cell, Library Advisory Committee, Anti Narcotic Club, Gender Justice Forum, Internal Compliance Cell etc. The college has a students union elected as per guidelines given by the University of Kerala.Opinion of the students are sought for all decisions related to them. The College union chairman represents the students in official functions and events conducted in the college.

File Description	Documents
Paste link for additional information	https://gactvm.org/college-union
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college does not have a regstered Alumni Association. Steps in this direction are in progress

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the College: "Amritam Tu Vidya" (Knowledge is eternal) We envisage a holistic development of the individuals by bringing out the best in them, enabling them to imbibe the high values of social

commitment and tolerance along with in-depth knowledge and research aptitude. Mission of the College: To become a premiere academic institution actively involved in generation and dissemination of knowledge by imparting state of the art education to learners from different strata of society. The college is committed to helping students evolve into self-confident and responsible citizens by inculcating in them the values of integrity, righteousness and good civic sense.

File Description	Documents
Paste link for additional information	https://gactvm.org/about-us/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes decentralization and participative management. All-important academic matters are entrusted with the College Level Monitoring Committee (CLMC), which takes care of the internal examinations. The decisions of the committee are communicated with the departments. The departments have a Department Level Monitoring Committee (DLMC), a collective effort in taking department specific decisions and giving valid comments and ideas to be communicated to the College Authorities. The duties entrusted by the council are also discussed in such meetings. All teachers thus get an opportunity to express their opinion and form part of the decision-making process. Every major department has established an IQAC at the department level, with one of the faculty members in charge of collecting and scrutinising all pertinent information about teachers and students. The IQAC at the departmental level communicates with the IQAC at the college level, ensuring a continuous flow of information. A planning board is constituted in the college. The Planning Boards responsibilities include calculating the institution's needs, analysing resource availability to allocate funds, prioritising resource allocation, monitoring the implementation of various projects and works, and evaluating on a regular basis. The Board advises the College Council in decisions concerning construction, purchase and location of facilities and the like. The Principal prioritize taking feedback and requesting input from other employees in College Council and Staff meetings.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: Teachers in this college represent the Board of Studies (BoS) both at the UG and PG level. They play an important role while new syllabus is prepared. The final decision in this regard is made in BoS meetings. Teaching and Learning: The teachers employ modern technologies such as presentations in addition to the conventional chalk and board approaches. Through study tours, institutional visits, etc., certain departments provide students with a hands-on experience with the topics covered in the syllabus. With the use of resources like INFLIBNET, they are encouraged to keep up with current information. Research and Development: The college at present has only one Research Department. Every effort is taken to make more departments to be recognised as research centres.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Arts College is a publicly funded higher education institution under the Directorate of Collegiate Education. The department is instrumental in providing quality higher education in the State, headed by the honorable minister for higher education and monitored by the Principal Secretary. The Director of Collegiate Education oversees and coordinates the department's activities, while the college is led by the Principal. Administrative tasks are managed by the ministerial staff, led by the senior superintendent. Academic activities are directed by the College Council, which includes the Principal, Vice-Principal, Heads of Departments, and

elected representatives. This council holds executive power, with department heads consulting faculty and students for departmental activities. Several statutory committees work together with the Principal to ensure the smooth operation of the institution. Faculty and ministerial staff are appointed through the Kerala Public Service Commission and adhere to Kerala Service Rules (KSR). The college administration is also advised by the College Development Committee (CDC), headed by the district collector, including the Principal, teachers, students, administrative staff, and PWD assistant engineers. The IQAC constructively intervenes in academic, curricular, and extracurricular activities, supporting CAS placements through screening committees. The PTA, comprising parent and teacher representatives, plays a crucial role in the college's functioning. Additionally, the college has a planning board, building committee, and College Level Monitoring Committee (CLMC), all following regulatory guidelines. The planning board advises the Principal on fund mobilization and utilization, ensuring effective financial management.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://gactvm.org/wp-content/uploads/GAC_Data/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **General Provident Fund**
- **State life insurance**
- **Group Insurance**
- **Group Personnel Accident Insurance Scheme**
- **Medical Reimbursement**
- **Other provisions available as per KSR**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Government Arts College, Thiruvananthapuram, implements a robust performance appraisal system for both teaching and non-teaching staff to ensure quality in academics and administration. This system includes self and peer evaluations, as well as academic audits, which are crucial for maintaining high standards in higher education. The college's performance assessment aligns with its

quality assurance program, and annual quality assurance reports reflect the curricular, co-curricular, and extracurricular achievements of the institution. The placement and promotion of teaching staff are carried out through screening and selection processes in accordance with UGC regulations, which have been implemented by the Department of Collegiate Education, Government of Kerala. The Internal Quality Assurance Cell (IQAC) is instrumental in overseeing these placement and promotion processes. It diligently reviews proposals and verifies the authenticity of performance reports before submitting them to higher authorities. Promotions of non-teaching staff are based on confidential reports prepared by their controlling officers, in accordance with Kerala Service Rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college conducts both internal and external audits annually. Internally, an institutional-level audit focuses on annual stock verification, beginning with department-wise checks performed by teaching and non-teaching staff. Following this, a formal internal audit is carried out to physically verify all assets, including furniture, instruments, computers, library books, and laboratory items recorded in the stock registers. A stock verification committee, composed of teachers, is formed each year to oversee this process. Any discrepancies found during the audit are reported for further action. Items that are irreparably damaged are identified for write-off and submitted to the principal for approval. Externally, the audit wing of the Department of Collegiate Education conducts a thorough review of financial transactions, including general expenses, plan fund utilization, student grants and scholarships, guest faculty salaries, and state financial assistance. Attendance records, stock registers, and leave accounts are also verified. Occasionally, the Accountant General's office audits past accounts, while the accounts of the PTA, Continuing Education Sub Centre, UGC etc are reviewed by chartered accountants. Additionally, the stores and purchase department audits every five years, ensuring compliance with state rules and proper fund

utilization, ultimately promoting good financial practices within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Govt. Arts College Thiruvananthapuram meets its funding needs primarily through the plan fund from the state of Kerala. This funding supports the purchase of library books, laboratory equipment, chemicals, furniture, ICT resources, and maintenance work. For infrastructure development and upkeep, the college secures additional assistance. Over the years, it has also received financial support from national agencies such as UGC and RUSA for institutional advancement and acquiring instruments and facilities. Fund mobilization is based on well-prepared proposals that consider the overall college needs and the specific requirements of individual departments, developed through extensive planning and discussions among various committees. The college planning board, purchase committee, and college council oversee fund implementation. New construction and renovation projects are monitored by the building committee. Additional funds are raised through organizations like the Parent Teacher Association (PTA), Alumni Association, and College Development Committee (CDC), which also

help cover routine student support and amenities. Furthermore the college systematically mobilizes and optimally utilizes its resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has an Internal Quality Assurance Cell constituted as per UGC guidelines. The Cell is instrumental in planning and implementation of various activities of the institution. The Committee prepares the academic calendar for the college based on the directions of the University. It collects details of various clubs and committees for documentation purpose. The Career Advancement Placements of the faculty members are facilitated by IQAC. Stage 1 and Stage 2 Placements are conducted in the college itself and well documented. The screening committee minutes are then sent to the Directorate of Collegiate Education for final orders. The IQAC also takes the necessary steps to ensure that the infrastructural and academic facilities of the institute are adequate for usage by theteaching staff. The pandemic situation forced several quality initiatives to be curtailed. The IQAC took steps to undertake a survey to understand the needs of the students in coping with the online mode of teaching imposed by the pandemic situation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution takes steps to ensure that the academic and infrastructural facility of the teachers and students are in

conformity with their needs and requirements. The Covid 19 Pandemic has prevented smooth functioning of online classes. This was efficiently handled in the college by running online classes. The IQAC took steps to see that a stagnant state has not reached. The online classes were monitored by IQAC, and has sent periodic reports to the Directorate of Collegiate Education. Training programmes were conducted for teaching staff for the efficient use of online resources for improving the quality of classes. Steps were initiated to implement a Learning Management System in the Institution. Teachers and students are provided access to e-resources like Inflibnet and n - list. A list of online e-resources were sent to faculty members during the pandemic period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/annualreport20-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government Arts College is invested in ensuring gender equity. There is an exclusive ladies' room for the female students which is kept clean and supplied with all necessary comforts. Also, the service of a qualified counsellor on campus is ensured throughout the academic year. Within the curriculum, gender equity and sensitization are transacted via courses like "Writings on Contemporary Issues" taught at the UG level and "Gender Studies" at the PG level. Moreover, the MA English Language and Literature syllabus feature many works by and about people from marginalized gender groups. On the co-curricular front, the Women's Cell has conducted programmes like martial arts training, talks on cyber security awareness and gender equity, self-defence training, and essay writing and poster making competitions. The Gender Justice Forum also strives to ensure gender equity to create an amicable academic climate for students belonging to all genders. It does so primarily by organizing gender sensitization talks and various competitions streamlined to instil understanding and acceptance of all gendered identities. In addition, the Film Club screens movies that bring to the fore the lived realities of the different gender groups. It provides a dynamic platform to vicariously identify with various gender types.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is done quite efficiently in Government Arts College. Solid wastes are collected and sorted regularly. The same is handed over to the collection agents of the Thiruvananthapuram Corporation on the assigned day. Dry leaves collected from the campus are also deposited in the Corporation's dry leaf bank ensuring its natural decomposition and a clean campus. Liquid waste from the washrooms is channelled into the onsite covered sanitation pits that are serviced regularly to ensure the smooth functioning of the system. Liquid waste from the canteen and wash areas are treated and reutilized to hydrate the plants strategically grown in nearby access points. The only form of biomedical waste generated in the campus is the used sanitary napkins. They are meticulously burned in the incinerator set up in the campus. The college does not produce much e-waste. The little there is, is collected and securely kept for safe disposal according to the guidelines of the Government of Kerala. The resultant chemical waste of the experiments in the Chemistry lab is either safely neutralized or kept securely onsite to prevent environment contamination. The college takes every possible measure to ensure the safety of the students, staff, and the general public.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We at Government Arts College believe in social inclusivity. Nobody is discriminated on the basis of race, religion, caste, language or socio-economic status. Thanks to the statewide admission procedure, though primarily a Malayali crowd, our students come from different sociocultural backgrounds. Instead of erecting barriers this

actually helps to ensure tolerance and inclusivity. Irrespective of religion and caste, everybody celebrates festivals like Onam, Christmas, Bakrid, etc. We also have students whose mother tongue is not Malayalam. Despite being a government college in the capital city of Kerala, it is interesting to note that such students are made to feel at home since many members of the staff and students are multilingual. Students from a linguistic minority culture are also given the opportunity to choose a course in their mother tongue. With the help of the State and Central Governments, the college aids those students who come from financially challenged backgrounds. Additionally, the PTA and the Staff Club regularly raise funds when students encounter medical emergencies or academic hurdles. The Career Guidance and Placement Cells of the college, also help the students to strategically plan their studies and career to ensure a better future.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and staff of the college are given regular awareness programmes to strengthen their knowledge of the constitutional obligations. Led by the NCC and NSS units of the college, activities solidifying the national pride is conducted every year. This includes observing days like Independence Day, Republic Day, Constitution Day, Gandhi Jayanthi, Kargil Day, World Yoga Day, etc. Works that embody the national pride can be found in multiple courses at both the UG and PG levels. "Writings on Contemporary Issues," a mandatory course for all UG students, feature many works that flaunt the pride of being an Indian. Courses in History delves into the rich history and varied heritage of our nation. That India is a sovereign, socialist, secular, democratic republic is a message reiterated by multiple works in the UG and PG curriculum. Respect for the nation, flag, anthem, culture, environment, and fellow citizens (be they of any religion, caste, language or socio-economic background) is also ensured via the activities of the various clubs. Events like talks, poster exhibitions, essay writing competitions, quizzes, debates, photography contests are conducted every year to sensitize the staff and students on constitutional values, rights,

duties, and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As already mentioned, led by the NCC and NSS units, the college celebrates national and international commemorative days like Independence Day, Republic Day, Constitution Day, Gandhi Jayanthi, Kargil Day, and World Yoga Day. In addition, the various clubs and committees observe commemorative days like World Environment Day, United Nations Day, and International Women's Day with grace and fervour. Such coming together acts as a constant reminder of our unity in diversity. The said days are celebrated with activities like hoisting and honouring the national flag, paying homage to the

heroes of the independence struggle and martyrs of the later wars, clean campus initiatives, yoga sessions, talks, workshops, poster exhibitions, quizzes, essay writing competitions, etc. Coming to festivals, Government Arts College boasts of being truly secular. Festivals like Onam and Christmas are celebrated with unparallelled enthusiasm. For Onam, the students organise athappookkalam contests, have games like musical chair and tug of war, and of course the Onasadya and the Onam swing. Christmas is celebrated with manger making contests, cakes, and carols. Under the initiative of the staff club, the members of the staff also dive headlong into the festivities with songs, games, cakes, and sadya celebrating yet another year of togetherness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1 Share Your Experience 1. Title of the practice: Share Your Experience 2. Goal: To share the experience of faculty members from different disciplines to students. 3. The Context/Back ground: The faculty in the college are highly resourceful with immense experience. It was decided to share knowledge of one's domain to students of another domain in a digestible manner so as to widen the knowledge base and to look into the interdisciplinary aspects. 4. The Practice: The sessions were conducted online. 5. Evidence of success: There was good participation of the students 6. Problems encountered and the resources required: Data availability

BEST PRACTICE - 2: Extended SKILL SHARE DARE 1. Title of the practice: Extended Skill-Share-Dare 2. Goal: Preparing the students for real life 3. The Context/Back ground: Practical skills need to be encouraged. 4. The Practice: The chosen skills for the year were paperbag making, cloth bag making, and pattern drafting, with sessions scheduled after class hours on select days. The sessions emphasized on activities that promote eco-friendly practices. 5. Evidence of success: More students became part of the programme

which was fine-tuned this academic year. 6. Problems encountered and the resources required: Nil

File Description	Documents
Best practices in the Institutional website	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/bp.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The motto of Government Arts College Thiruvananthapuram, "Amritam Tu Vidya" (Knowledge is Nectar), reflects its commitment to excellence as a public institution. The college emphasizes social inclusivity and aims to develop students holistically, fostering their best qualities while instilling principles of social commitment and tolerance alongside deep knowledge and research skills. Discrimination based on socioeconomic status, language, caste, religion, or race is strictly prohibited. Although the student body is primarily Malayali, the statewide admissions process ensures a diverse range of sociocultural backgrounds. The college actively supports disadvantaged individuals and offers various financial and academic programs to benefit students, all funded by the government. Careful measures are in place to ensure these resources reach those in need. Additionally, the college promotes virtues of honesty, morality, and citizenship, preparing students to become responsible adults. Various groups and committees organize activities to support this mission. Gender equity is also prioritized, with a dedicated, well-maintained ladies' room and a licensed counselor available on campus throughout the year. The college is committed to educating the community and fostering an inclusive environment for all students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As a higher education institute, ensuring effective and quality curriculum delivery, Government Arts College supports curriculum enrichment through various programs and a well-equipped library of around 45,000 books, complemented by journals and periodicals. ICT tools, Inflibnet, and ORICE are extensively used to enhance classroom teaching and deliver core curriculum content. In this IT era, the college provides up-to-date online and offline learning resources. To enrich the curriculum, departments conduct co-curricular activities like seminars, workshops, debates, and discussions, all facilitated and documented by IQAC. The college regularly organizes industrial visits and field trips. Experimental activities are crucial for science disciplines. The campus offers broadband internet, photocopying, and DTP facilities. Moreover, interdisciplinary open courses mobilize the learning experience. The academic calendar of the University, is strictly followed for systematic curricular activity implementation. Activities like admission, class commencement, examinations, and result declarations adhere to this calendar. Teachers' diaries document all teaching and curricular activities. Continuous evaluation is conducted through class tests, seminars, assignments, and projects, as per university guidelines. College and department monitoring committees oversee all curricular, co-curricular, and extracurricular activities, ensuring 90 working days per semester. These committees also address student grievances and ensure timely syllabus completion.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/Academiccalendar2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The university's academic calendar dictates all teaching and

learning activities, including admissions, continuous assessments, end semester exams, and result declarations. The college aims for at least 90 working days per semester. The university schedules class commencements and admission closures according to the previous academic calendar, with minor adjustments for unforeseen delays. Enrollment, fee remittance, and exam registration dates are determined by the academic calendar and completed via the online portal. Continuous evaluation marks, derived from seminars, assignments, and exams, follow this schedule. Teachers ensure students have reviewed and verified their marks before submission to the university. Student grievances are addressed and resolved prior to finalizing scores. The university sets submission dates for internal evaluation scores, which the college submits through a three-level verification process involving the Lecturer, HoD, and Principal. The College Level Monitoring Committee (CLMC), led by the principal and facilitated by a senior faculty member, ensures all academic activities align with the academic calendar. This systematic approach maintains a smooth and efficient academic environment.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/Academiccalendar2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To encourage sustainable development, Government Arts College focuses on curricular aspects of environment and sustainability. Apart from the environment friendly activities undertaken by the various clubs, the college contributes to sustainability and environment conservation via academic transaction of courses like Environmental Studies and Disaster Management (EN 1211) taught at the UG level. The course familiarizes the students with topics like different types of ecosystems, natural resources, renewable and non-renewable resources, biodiversity, need for conservation, and tackling environment pollution. It aims at raising a generation of environment-friendly citizens. Gender awareness has always been a lively topic in the PG classes; especially that of English. The wide variety of texts prescribed for study depicts the lived reality of the binary genders as well as that of the LGBTQ+ communities. Thought-provoking works of authors ranging from Mary Shelley to Carol Ann Duffy and Toni Morrison, open windows of fresh perspective on gender identities. At the UG level, courses like Writings on Contemporary Issues (EN 1121) feature critical discourses like Amartya Sen's "India's Women: The Mixed Truth," that shed light on the female life in our country.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

261

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/FB-Report-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/FB-Report-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

279

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

251

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

First year students are provided with an induction program as soon as the admission process is closed. They are informed about various curricular and extracurricular activities available at the college. They are encouraged to participate in any of these activities. University of Kerala recommends a student to participate in any one of the extracurricular activities during his study in undergraduate program with a minimum of 40 hour engagement. The learning levels of the students are assessed at department level by respective departments. Each department assesses its own technique for assessment including interaction with tutors, written tests and group discussions. Steps are encouraged to take up at departmental level to cater the needs of the slow learners.

File Description	Documents
Paste link for additional information	https://gactvm.org/programs-offered/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
766	**52**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students access diverse experiential learning opportunities that

enrich their educational journey. In science classes, for instance, students perform hands-on experiments to validate key laws and concepts, enhancing their understanding of the material. Environmental protection initiatives are actively promoted through groups like the Nature Club, NCC, and NSS, fostering a sense of responsibility towards our planet. The college's language departments engage students by presenting adapted films based on plays, poems, and novels, creating an immersive learning experience. Moreover, most departments organise industrial visits and fieldwork that are closely aligned with students' areas of study, providing real-world context to their academic knowledge. Students actively participate in their education through various platforms, including debates, seminars, and group discussions, which cultivate critical thinking and communication skills. Engagement in club activities, youth festivals, public awareness campaigns, and charitable endeavours further contributes to their holistic development. Additionally, participation in university, state and national sports events allows students to collaborate and compete with peers, enhancing teamwork and leadership skills. Instructors also empower students to take ownership of their learning, addressing challenges through diverse assignments that range from problem-solving tasks to application-focused topics that require additional research.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://gactvm.org/programs-offered/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Government Arts College, the adoption of ICT tools has revolutionized the teaching and learning experience. Faculty have effectively utilized platforms such as LMS, G-Suite, Mentimeter, and Socratic to create engaging and interactive learning environments. These tools have facilitated the use of interactive presentations, animation tools, and Google Classroom, ensuring seamless knowledge sharing. During the pandemic, online platforms like YouTube, Google Meet, and Zoom were crucial for maintaining academic continuity, allowing uninterrupted lectures and seminars. Teachers also leveraged online course platforms such as Coursera, SWAYAM, and NPTEL for professional development, ensuring their teaching methods remained current and effective.

Subscriptions to N-List of INFLIBNET, J-gate, and memberships with the British Council and American centers in India provided access to a wealth of journals and resources for further enrichment. This strategic integration of ICT tools has fostered student-centered learning, increased accessibility, enhanced collaboration, supported remote learning, and encouraged continuous teacher development. By embracing these technologies, Government Arts College has set a new standard in education, empowering faculty to create immersive and innovative educational experiences. This forward-thinking approach has not only redefined education at Government Arts College but also ensured academic continuity and excellence. The college's commitment to integrating ICT tools has transformed traditional teaching methods, paving the way for a more dynamic, interactive, and inclusive learning environment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

345

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Government Arts College, affiliated to the University of Kerala, has a transparent mechanism in conducting the internal and external examination. The college implements a continuous evaluation process as per the guidelines of the University of Kerala. The process of internal evaluation in the college is monitored by the College Level Monitoring Committee (CLMC). Continuous evaluation is being done by incorporating internal examinations, seminars and assignments. The time table and portions of internal examinations are notified to the students well in advance. Internal marks are prepared as per the guidelines of the University of Kerala which includes marks of internal examinations, seminars and assignments. The internal examinations and assignments are evaluated properly and the same are returned to the students for their verification. The internal marks hence prepared are submitted to the University after the thorough check at the level of faculty in charge, head of the department and Principal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gactvm.org/college-level-monitoring-committee-clmc

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the completion of each semester, the draft internal marks will be published on the department notice board, and sufficient time will be given to the students to submit their grievances related to the internal marks if any. If any student raises grievances related to internal marks, first they can approach the concerned teacher for clarifying the same. In case the grievances are not addressed there, the student can raise the complaint to head of the department. Such complaints will be discussed first in the Department Level Monitoring Committee (DLMC) of the concerned department. The matter will be sent over to the College Level Monitoring Committee (CLMC) if it was not settled at the DLMC. The CLMC will manage the situation well and come to the right conclusion. Since the internal marks needs three level verification, from tutor, HoD and Principal, there are more than one chances for the student to address his/her grievance.

File Description	Documents
Any additional information	View File
Link for additional information	https://gactvm.org/college-level-monitoring-committee-clmc

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows the outcome based syllabus prescribed by the University of Kerala. Programme and course outcomes for all Programmes offered by the institution are stated and displayed on the website. This will help students and public to assess each programme based on its outcome. A brief introduction about the Outcome Based Education (OBE) was given to students in the orientation programme of each course. Students are also provided with the detailed syllabus and course outcomes in each course along with the assessment strategy for the same. The relevance of strictly adhering to outcome-based education is made clear to the staff during staff meetings. The teaching-learning process is carried out with the program and course outcomes in perspective at all times.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/2-6-1-PO-CO-2020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Course Outcomes for post graduate students are evaluated based on the predefined criteria such asSeminars, Internal Exams, Assignments and the final semester examinations conducted by the university. For undergraduate students, the assesments are based onAssignments, Internal Exams and End semester University Examinations

File Description	Documents
Upload any additional information	*View File*
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

223

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	*View File*
Upload any additional information	*View File*
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gactvm.org/wp-content/uploads/GAC_Data/sss/GAC-SSS-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Govt. Arts College Thiruvananthapuram actively fosters a robust research culture and cultivates an encouraging environment to

ignite interest in research, aiming to enhance research activities among teachers and students. The Department of Commerce is recognized as an approved research centre within the University of Kerala. Faculty members, research scholars, and students across all departments engage proactively in presenting their research at conferences and seminars, as well as publishing their findings in reputable national and international journals. The college is also an active participant in the Kerala Development and Innovation Strategic Council's Young Innovators Programme (YIP), which empowers emerging innovators to develop new products, services, or models that effectively address society's changing needs, unexpressed demands, or existing market gaps through creative challenges. Our college boasts an active Research Forum, which organized a presentation session for Ph.D. research scholars from September 13 to September 15, 2020. Participation was mandatory for all scholars who had completed six months of their Ph.D. program. These presentations offered researchers valuable feedback, allowing them to clarify methodologies, discuss results, and gain insights, greatly enhancing their work. Additionally, a webinar on Statistical Analysis using Excel was held for Commerce research scholars on 25-05-2021

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://gactvm.org/research
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college offers a value-based education model that fosters social responsibility and aims for holistic student development by integrating the curriculum with extension activities. The institution connects with society through its NCC, NSS, Department Associations, and various clubs, all of which are actively involved in community-beneficial initiatives. The NCC and NSS wings are particularly vibrant, drawing many students each year and organizing activities such as anti-drug campaigns, blood donation drives, Independence Day celebrations. These efforts shape students into future social leaders, efficient administrators, and empathetic individuals.

Additionally, the college's alumni association, departmental associations, college students' union and staff club consistently engage in activities that benefit the community. These initiatives enable students to effectively connect with society and equip them with the necessary skills for community development, particularly aiding the underprivileged. Such programs significantly impact students' character building and overall development. As a result, students graduate as educated individuals and as responsible citizens, sensitive to societal needs and equipped with skills and competencies that greatly benefit society.

File Description	Documents
Paste link for additional information	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/3_4_1-2020-21.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

312

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Arts College Thiruvananthapuram's impressive infrastructure spans four buildings, providing a comprehensive learning environment. The main building is home to key

administrative and academic facilities, including the College
Office, Principal's Room, Main Seminar Hall, College Auditorium,
and six academic departments with state-of-the-art classrooms.
Well-equipped laboratories for Chemistry, Physics, Botany, and
Biotechnology ensure hands-on learning, while the Commerce block
houses Commerce and Economics departments. A spacious examination
hall, 19 ICT-enabled smart classrooms with interactive tools, and
dedicated second language classrooms facilitate effective
teaching and learning. High-speed internet access at 100 Mbps
keeps students connected for easy accessing educational contents
inside the campus. Maintaining sufficiently high bandwidth had a
key role in successfully conducting the online/hybrid classes
this year. The college's expansive library, boasting over 42,000
volumes, serves as a vital knowledge hub. The Seminar Hall and
Auditorium has fixed audio systems and projector facility for
hosting a variety of esteemed academic events, workshops, and
discussions, fostering intellectual growth. With its well-planned
infrastructure, Government Arts College Thiruvananthapuram
provides an ideal platform for students to explore, learn, and
thrive, supporting its commitment to academic excellence and
holistic development.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Arts College Thiruvananthapuram showcases its prowess
in arts, sports, and cultural activities. Its top ranking at
University Youth Festivals highlights the institution's
commitment to promoting cultural endeavors. The PTA financially
supports all such initiatives. Staff members also render their
whole hearted support. Infrastructure for cultural activities
also is excellent in the campus. The auditorium and an open-air
auditorium are the main venue for the cultural activities.
Seminar Halls of the College and the classrooms are venues of
cultural activities. Programmes happen simultaneously on these
venues on festival days. The cultural programmes on Arts,
College, Republic, Independence Days etc are conducted at college
level at the Auditorium. Sports and Games is one of the
prestigious domains that has taken the glory of the college to

new promenades. Every year an average of 15 students are admitted in the sports quota in the college. The Department of Physical Education gives training and support to the students to participate in competitions at various levels. The infrastructure in the Sports field comprises a gymnasium, playing courts for Handball, Basketball and Ball Badminton. The indoor space has facility for table-tennis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gactvm.org/ict-tools
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library in Government Arts College, Thiruvananthapuram is using a partially automated library management system using the software LIBSOFT. Present version of the software is 4.1. Purchased book data are updated in the software once the purchase is done. Members use this software for searching for books and their placements on the shelf. It can also suggest who is in possession of a particular book if the same is locally not available. The same software can monitor the issue and return of books and it can monitor the duration of members keeping the books in their hand.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently update its IT facilities including wifi. Government Arts College Thiruvananthapuram has primary internet connection from BSNL. The internet connectivity is through optical fibre under NME ICT scheme with 100 mbps bandwidth. College also has an additional WAN connectivity of 100 mbps under Kerala State Wide Area Network (KSWAN). College already has well established LAN connectivity to all major departments and office sections. Internet availability to every department is ensured with Wifi connectivity via individual wifi routers. Students also have access to internet connectivity for their academic activities including assignments and projects. Based on the request from faculty members due to high demand of internet availability due to COVID related restrictions and online mode of classes additional repair works were performed to properly

deliver internet to all departments. To ensure full potential of wifi connectivity near the general department and principal's room, an extra WIFI router with multi band support and MU-MIMO facility is also installed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gactvm.org/it-infrastructure

4.3.2 - Number of Computers

114

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.87413

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We ensure the optimal use and upkeep of our facilities, including labs, libraries, internet and computer services, and classrooms, all aimed at enhancing academic growth. Major maintenance and repair projects are supported by state agencies like UGC and RUSA, while minor repairs are handled by the PTA and CDC. Funds are utilized according to state protocols to maintain quality and financial integrity. The science departments receive appropriate funding for equipment, chemicals, and glassware based on decisions made in college council meetings. Separate labs for UG and PG programs, with dedicated staff, offer extensive hands-on learning opportunities. Additionally, funds are allocated for book purchases, and research scholars and PG students benefit from the available instrumentation facilities. PTA funds support urgent maintenance needs. We place a high priority on sports amenities, securing recurring grants for new sports equipment and maintaining existing facilities. Students fully utilize these resources. Regular maintenance of toilets ensures hygiene and safety. Classrooms are assigned based on class size and are equipped with adequate lighting, fans, and, where possible, LCD projectors or smart boards for ICT-enabled teaching. This comprehensive approach ensures that our facilities are effectively utilized and maintained, contributing to a rich educational environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

135

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are an important stake holder of the college. Students are given representation in various Clubs and committees of the college as well as well as in mandatory cells. Student

Representation is ensured in the Internal Quality Assurance Cell, Library Advisory Committee, Anti Narcotic Club, Gender Justice Forum, Internal Compliance Cell etc. The college has a students union elected as per guidelines given by the University of Kerala.Opinion of the students are sought for all decisions related to them. The College union chairman represents the students in official functions and events conducted in the college.

File Description	Documents
Paste link for additional information	https://gactvm.org/college-union
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college does not have a regstered Alumni Association. Steps in this direction are in progress

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the College: "Amritam Tu Vidya" (Knowledge is eternal) We envisage a holistic development of the individuals by bringing out the best in them, enabling them to imbibe the high values of social commitment and tolerance along with in-depth knowledge and research aptitude. Mission of the College: To become a premiere academic institution actively involved in generation and dissemination of knowledge by imparting state of the art education to learners from different strata of society. The college is committed to helping students evolve into self-confident and responsible citizens by inculcating in them the values of integrity, righteousness and good civic sense.

File Description	Documents
Paste link for additional information	https://gactvm.org/about-us/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes decentralization and participative management. All-important academic matters are entrusted with the College Level Monitoring Committee (CLMC), which takes care of the internal examinations. The decisions of the committee are

communicated with the departments. The departments have a Department Level Monitoring Committee (DLMC), a collective effort in taking department specific decisions and giving valid comments and ideas to be communicated to the College Authorities. The duties entrusted by the council are also discussed in such meetings. All teachers thus get an opportunity to express their opinion and form part of the decision-making process. Every major department has established an IQAC at the department level, with one of the faculty members in charge of collecting and scrutinising all pertinent information about teachers and students. The IQAC at the departmental level communicates with the IQAC at the college level, ensuring a continuous flow of information. A planning board is constituted in the college. The Planning Boards responsibilities include calculating the institution's needs, analysing resource availability to allocate funds, prioritising resource allocation, monitoring the implementation of various projects and works, and evaluating on a regular basis. The Board advises the College Council in decisions concerning construction, purchase and location of facilities and the like. The Principal prioritize taking feedback and requesting input from other employees in College Council and Staff meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: Teachers in this college represent the Board of Studies (BoS) both at the UG and PG level. They play an important role while new syllabus is prepared. The final decision in this regard is made in BoS meetings. Teaching and Learning: The teachers employ modern technologies such as presentations in addition to the conventional chalk and board approaches. Through study tours, institutional visits, etc., certain departments provide students with a hands-on experience with the topics covered in the syllabus. With the use of resources like INFLIBNET, they are encouraged to keep up with current information. Research and Development: The college at present has only one Research Department. Every effort is taken to make more departments to be recognised as research centres.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Arts College is a publicly funded higher education institution under the Directorate of Collegiate Education. The department is instrumental in providing quality higher education in the State, headed by the honorable minister for higher education and monitored by the Principal Secretary. The Director of Collegiate Education oversees and coordinates the department's activities, while the college is led by the Principal. Administrative tasks are managed by the ministerial staff, led by the senior superintendent. Academic activities are directed by the College Council, which includes the Principal, Vice-Principal, Heads of Departments, and elected representatives. This council holds executive power, with department heads consulting faculty and students for departmental activities. Several statutory committees work together with the Principal to ensure the smooth operation of the institution. Faculty and ministerial staff are appointed through the Kerala Public Service Commission and adhere to Kerala Service Rules (KSR). The college administration is also advised by the College Development Committee (CDC), headed by the district collector, including the Principal, teachers, students, administrative staff, and PWD assistant engineers. The IQAC constructively intervenes in academic, curricular, and extracurricular activities, supporting CAS placements through screening committees. The PTA, comprising parent and teacher representatives, plays a crucial role in the college's functioning. Additionally, the college has a planning board, building committee, and College Level Monitoring Committee (CLMC), all following regulatory guidelines. The planning board advises the Principal on fund mobilization and utilization, ensuring effective financial management.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://gactvm.org/wp-content/uploads/GAC_Data/organogram.pdf
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **General Provident Fund**
- **State life insurance**
- **Group Insurance**
- **Group Personnel Accident Insurance Scheme**
- **Medical Reimbursement**
- **Other provisions available as per KSR**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/

workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Government Arts College, Thiruvananthapuram, implements a robust performance appraisal system for both teaching and non-teaching staff to ensure quality in academics and administration. This system includes self and peer evaluations, as well as academic audits, which are crucial for maintaining high standards in higher education. The college's performance assessment aligns with its quality assurance program, and annual quality assurance reports reflect the curricular, co-curricular, and extracurricular achievements of the institution. The placement and promotion of teaching staff are carried out through screening and selection processes in accordance with UGC regulations, which have been implemented by the Department of Collegiate Education, Government of Kerala. The Internal Quality Assurance Cell (IQAC) is instrumental in overseeing these placement and promotion processes. It diligently reviews proposals and verifies the authenticity of performance reports before submitting them to higher authorities. Promotions of non-teaching staff are based on confidential reports prepared by their controlling officers, in accordance with Kerala Service Rules.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college conducts both internal and external audits annually. Internally, an institutional-level audit focuses on annual stock verification, beginning with department-wise checks performed by teaching and non-teaching staff. Following this, a formal internal audit is carried out to physically verify all assets, including furniture, instruments, computers, library books, and laboratory items recorded in the stock registers. A stock verification committee, composed of teachers, is formed each year to oversee this process. Any discrepancies found during the audit are reported for further action. Items that are irreparably damaged are identified for write-off and submitted to the principal for approval. Externally, the audit wing of the Department of Collegiate Education conducts a thorough review of financial transactions, including general expenses, plan fund utilization, student grants and scholarships, guest faculty salaries, and state financial assistance. Attendance records, stock registers, and leave accounts are also verified. Occasionally, the Accountant General's office audits past accounts, while the accounts of the PTA, Continuing Education Sub Centre, UGC etc are reviewed by chartered accountants. Additionally, the stores and purchase department audits every five years, ensuring compliance with state rules and proper fund utilization, ultimately promoting good financial practices within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Govt. Arts College Thiruvananthapuram meets its funding needs primarily through the plan fund from the state of Kerala. This funding supports the purchase of library books, laboratory equipment, chemicals, furniture, ICT resources, and maintenance work. For infrastructure development and upkeep, the college secures additional assistance. Over the years, it has also received financial support from national agencies such as UGC and RUSA for institutional advancement and acquiring instruments and facilities. Fund mobilization is based on well-prepared proposals that consider the overall college needs and the specific requirements of individual departments, developed through extensive planning and discussions among various committees. The college planning board, purchase committee, and college council oversee fund implementation. New construction and renovation projects are monitored by the building committee. Additional funds are raised through organizations like the Parent Teacher Association (PTA), Alumni Association, and College Development Committee (CDC), which also help cover routine student support and amenities. Furthermore the college systematically mobilizes and optimally utilizes its resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has an Internal Quality Assurance Cell constituted as

per UGC guidelines. The Cell is instrumental in planning and implementation of various activities of the institution. The Committee prepares the academic calendar for the college based on the directions of the University. It collects details of various clubs and committees for documentation purpose. The Career Advancement Placements of the faculty members are facilitated by IQAC. Stage 1 and Stage 2 Placements are conducted in the college itself and well documented. The screening committee minutes are then sent to the Directorate of Collegiate Education for final orders. The IQAC also takes the necessary steps to ensure that the infrastructural and academic facilities of the institute are adequate for usage by theteaching staff. The pandemic situation forced several quality initiatives to be curtailed. The IQAC took steps to undertake a survey to understand the needs of the students in coping with the online mode of teaching imposed by the pandemic situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution takes steps to ensure that the academic and infrastructural facility of the teachers and students are in conformity with their needs and requirements. The Covid 19 Pandemic has prevented smooth functioning of online classes. This was efficiently handled in the college by running online classes. The IQAC took steps to see that a stagnant state has not reached. The online classes were monitored by IQAC, and has sent periodic reports to the Directorate of Collegiate Education. Training programmes were conducted for teaching staff for the efficient use of online resources for improving the quality of classes. Steps were initiated to implement a Learning Management System in the Institution. Teachers and students are provided access to e-resources like Inflibnet and n - list. A list of online e-resources were sent to faculty members during the pandemic period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/annualreport20-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government Arts College is invested in ensuring gender equity. There is an exclusive ladies' room for the female students which is kept clean and supplied with all necessary comforts. Also, the service of a qualified counsellor on campus is ensured throughout the academic year. Within the curriculum, gender equity and sensitization are transacted via courses like "Writings on Contemporary Issues" taught at the UG level and "Gender Studies" at the PG level. Moreover, the MA English Language and Literature syllabus feature many works by and about people from marginalized

gender groups. On the co-curricular front, the Women's Cell has conducted programmes like martial arts training, talks on cyber security awareness and gender equity, self-defence training, and essay writing and poster making competitions. The Gender Justice Forum also strives to ensure gender equity to create an amicable academic climate for students belonging to all genders. It does so primarily by organizing gender sensitization talks and various competitions streamlined to instil understanding and acceptance of all gendered identities. In addition, the Film Club screens movies that bring to the fore the lived realities of the different gender groups. It provides a dynamic platform to vicariously identify with various gender types.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is done quite efficiently in Government Arts College. Solid wastes are collected and sorted regularly. The same is handed over to the collection agents of the Thiruvananthapuram Corporation on the assigned day. Dry leaves collected from the campus are also deposited in the Corporation's

dry leaf bank ensuring its natural decomposition and a clean campus. Liquid waste from the washrooms is channelled into the onsite covered sanitation pits that are serviced regularly to ensure the smooth functioning of the system. Liquid waste from the canteen and wash areas are treated and reutilized to hydrate the plants strategically grown in nearby access points. The only form of biomedical waste generated in the campus is the used sanitary napkins. They are meticulously burned in the incinerator set up in the campus. The college does not produce much e-waste. The little there is, is collected and securely kept for safe disposal according to the guidelines of the Government of Kerala. The resultant chemical waste of the experiments in the Chemistry lab is either safely neutralized or kept securely onsite to prevent environment contamination. The college takes every possible measure to ensure the safety of the students, staff, and the general public.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

C. Any 2 of the above

3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We at Government Arts College believe in social inclusivity. Nobody is discriminated on the basis of race, religion, caste, language or socio-economic status. Thanks to the statewide admission procedure, though primarily a Malayali crowd, our students come from different sociocultural backgrounds. Instead of erecting barriers this actually helps to ensure tolerance and inclusivity. Irrespective of religion and caste, everybody celebrates festivals like Onam, Christmas, Bakrid, etc. We also have students whose mother tongue is not Malayalam. Despite being a government college in the capital city of Kerala, it is interesting to note that such students are made to feel at home since many members of the staff and students are multilingual. Students from a linguistic minority culture are also given the opportunity to choose a course in their mother tongue. With the help of the State and Central Governments, the college aids those students who come from financially challenged backgrounds. Additionally, the PTA and the Staff Club regularly raise funds when students encounter medical emergencies or academic hurdles. The Career Guidance and Placement Cells of the college, also help the students to strategically plan their studies and career to ensure a better future.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and staff of the college are given regular awareness programmes to strengthen their knowledge of the constitutional obligations. Led by the NCC and NSS units of the college, activities solidifying the national pride is conducted every year. This includes observing days like Independence Day, Republic Day, Constitution Day, Gandhi Jayanthi, Kargil Day, World Yoga Day, etc. Works that embody the national pride can be found in multiple courses at both the UG and PG levels. "Writings on Contemporary Issues," a mandatory course for all UG students, feature many works that flaunt the pride of being an Indian. Courses in History delves into the rich history and varied heritage of our nation. That India is a sovereign, socialist, secular, democratic republic is a message reiterated by multiple works in the UG and PG curriculum. Respect for the nation, flag, anthem, culture, environment, and fellow citizens (be they of any religion, caste, language or socio-economic background) is also ensured via the activities of the various clubs. Events like talks, poster exhibitions, essay writing competitions, quizzes, debates, photography contests are conducted every year to sensitize the staff and students on constitutional values, rights, duties, and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts	**D. Any 1 of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As already mentioned, led by the NCC and NSS units, the college celebrates national and international commemorative days like Independence Day, Republic Day, Constitution Day, Gandhi Jayanthi, Kargil Day, and World Yoga Day. In addition, the various clubs and committees observe commemorative days like World Environment Day, United Nations Day, and International Women's Day with grace and fervour. Such coming together acts as a constant reminder of our unity in diversity. The said days are celebrated with activities like hoisting and honouring the national flag, paying homage to the heroes of the independence struggle and martyrs of the later wars, clean campus initiatives, yoga sessions, talks, workshops, poster exhibitions, quizzes, essay writing competitions, etc. Coming to festivals, Government Arts College boasts of being truly secular. Festivals like Onam and Christmas are celebrated with unparalleled enthusiasm. For Onam, the students organise athappookkalam contests, have games like musical chair and tug of war, and of course the Onasadya and the Onam swing. Christmas is celebrated with manger making contests, cakes, and carols. Under the initiative of the staff club, the members of the staff also dive headlong into the festivities with songs, games, cakes, and sadya celebrating yet

another year of togetherness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1 Share Your Experience 1. Title of the practice: Share Your Experience 2. Goal: To share the experience of faculty members from different disciplines to students. 3. The Context/Back ground: The faculty in the college are highly resourceful with immense experience. It was decided to share knowledge of one's domain to students of another domain in a digestible manner so as to widen the knowledge base and to look into the interdisciplinary aspects. 4. The Practice: The sessions were conducted online. 5. Evidence of success: There was good participation of the students 6. Problems encountered and the resources required: Data availability

BEST PRACTICE - 2: Extended SKILL SHARE DARE 1. Title of the practice: Extended Skill-Share-Dare 2. Goal: Preparing the students for real life 3. The Context/Back ground: Practical skills need to be encouraged. 4. The Practice: The chosen skills for the year were paperbag making, cloth bag making, and pattern drafting, with sessions scheduled after class hours on select days. The sessions emphasized on activities that promote eco-friendly practices. 5. Evidence of success: More students became part of the programme which was fine-tuned this academic year. 6. Problems encountered and the resources required: Nil

File Description	Documents
Best practices in the Institutional website	https://gactvm.org/wp-content/uploads/GAC_Data/2020-21/bp.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The motto of Government Arts College Thiruvananthapuram, "Amritam Tu Vidya" (Knowledge is Nectar), reflects its commitment to excellence as a public institution. The college emphasizes social inclusivity and aims to develop students holistically, fostering their best qualities while instilling principles of social commitment and tolerance alongside deep knowledge and research skills. Discrimination based on socioeconomic status, language, caste, religion, or race is strictly prohibited. Although the student body is primarily Malayali, the statewide admissions process ensures a diverse range of sociocultural backgrounds. The college actively supports disadvantaged individuals and offers various financial and academic programs to benefit students, all funded by the government. Careful measures are in place to ensure these resources reach those in need. Additionally, the college promotes virtues of honesty, morality, and citizenship, preparing students to become responsible adults. Various groups and committees organize activities to support this mission. Gender equity is also prioritized, with a dedicated, well-maintained ladies' room and a licensed counselor available on campus throughout the year. The college is committed to educating the community and fostering an inclusive environment for all students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college is actively enhancing its facilities and services. A new building, funded by the Kerala Infrastructure Investment Fund Board (KIIFB), is set to be completed within a year. This modern

structure will feature a state-of-the-art library with an extensive collection of reference books, spacious reading areas, and fast, reliable internet access for research and learning. To facilitate digital education, the college plans to implement a dedicated Learning Management System (LMS) that will allow students to easily access course materials, submit assignments, and communicate with teachers. Comprehensive training will be provided for all staff to ensure a smooth transition to this system. Due to limited space for new buildings, the college is exploring options to acquire adjacent land for future expansion, which will enable the construction of additional facilities to enhance the overall learning experience. Strategic partnerships are also a focus, with plans to establish Memoranda of Understanding (MoUs) with respected government bodies, including the Councils of the Government of Kerala. These collaborations will promote knowledge sharing, faculty development, and improve job prospects for students. Through these initiatives, Government Arts College aims to strengthen its status as an academic leader, fostering socially responsible individuals.