

NAME : Dr. BIJU S K



1. Designation : Assistant Professor
2. Date of birth : 08th May 1973
3. Address for correspondence : Hemam, TC 68/638 (3), Thiruvallam, Trivandrum- 27
4. Telephone/mobile number : 9446552703
5. Email id : bijubodheswar@gmail.com
6. Permanent address : Hemam, TC 68/638 (3), Thiruvallam, Trivandrum- 27
7. Educational Qualifications :

Qualification	Optional	University	Year	% of marks	Class/Grade	Rank if any
M.Com	Finance	Kerala	1995	60	I	
MBA	Marketing	IGNOU	2009	69	I	
MA	Sociology	Kerala	2006	56	II	
MPhil	Finance	Kerala	1997		A	
B.Ed.	Commerce	Kerala	1998	65		
DCFA	Accounting	IDE				
PGDHRM	Human Resource	IGNOU	2010	67	I	
Lead Auditor	ISO 9001:2015	BIS	2014			
PhD	Commerce	Kerala	2015			
	Title of the Thesis: Total Quality Management for Local Government in Kerala					

8. Date of joining in service : 01.06.2000
9. Service Details:

Institution	Designation	From	To
Padmanabhodayam HSS Mezhuveli, Pathanamthitta	HSS T	1.6.2000	24.1.2005
Government HSS, Vechoochira Colony, Pathanamthitta	HSS T	24.1.2005	24.1.2006
Government V&HSS, Vattiyookavu, Trivandrum	HSS T	1.6.2006	9.8.2007
SCAM Government College, Kuttanellur, Trissur	Assistant Professor	10.8.2007	4.06.2008
KNM Govt College, Kanjiramkulam, Trivandrum	Assistant Professor	5.6.2008	1.6.2014
Government Arts College, Trivandrum	Assistant Professor	2.6.20014	

10. Details of participation in seminars/conferences/workshops (year wise):

Year	seminar/conference/workshop	National / International
2013-14	The changing contours of Higher Education, AKGCT 56 th State Conference at Pattambi (7 th March 2014)	National
	Workshop on data Sources and SPSS, Department of Economics, KNM Government Arts College, Kanjiramkulam (24 th Feb 2014)	
2012-13	“The prudential Norms and Indian Banking Sector” organised by Department of Commerce, SARBTM Govt. College, Koyilandy, (7 th March 2013)	National
	Business Strategies in globalised World, organised by Department of Commerce and Management Studies, SCAM Govt College, Trissure, (3 rd & 4 th Janu, 2013)	National
	Tourism Industry- An Indian Perspective, organised by Reserchers Forum, Department of Commerce, University of Kerala (26 th Sept 2012)	National
	“Requirement of Industry-Academic Inter Face” organised by Indian Chamber of Commerce and Industry (18 th Sept, 2012)	National
	“Doing Business with the USA, Trade Financing Options and Travel and Visa procedures” organised by Indian Chamber of Commerce and Industry and US Commercial services (10 th Sept, 2012)	International
	Kerala Economy in Transition: Challenges in Governance, organised by C Achuthamenon Study Centre, Poojapura, Trivandurm (26 th to 28 July 2012)	National
2011-12	Rural E Commerce in India: Emerging Trends and Challenges, Department of Commerce, Government Arts College, Trivandrum (15 th and 16 th March 2012)	National
	Kerala’s Finance: Emerging Issues, Organised by Department of Economics, Government Arts College, Trivandrum(15 th Feb, 2012)	National
	Paradigm shift in Marketing Strategies- A Game plan for domestic Players for 21 st Century organised by Department of Commerce, Government college for Women, Trivandrum (9 th feb 2012)	National
	“Agriculture Sector under Economic Reforms and Management of Agriculture Credit” organised by Department of Commerce, Government College, Mananthavady (1 st and 2 nd Feb, 2012)	National
	Two day workshop on methodology course in Commerce, Organised by Department of Commerce, FMN College, Kollam (25 th & 26 th August, 2011)	National
	Orientation course on General Informatics, Organised by Department of Sociology, KNM Government Arts College, Kanjiramkulam, (22 to 24 August 2011)	

2010-11	Financial Inclusion and Cooperative Banks- Emerging Growth Models, Organised by Department of Commerce, University of Kerala (4 th March, 2011)	National
	Application of Statistical Techniques in Commerce and Management Research, Organised by Department of Commerce, Kuriakose Gregorious College, Pampady	National
	Two day workshop on Research Methodology in commerce and Management, Organised by Research Department of Commerce, The Cochin College, Kochi (10 th &11 th Dec 2010)	National
	Orientation Programme on Common Methodology Course and semesterisation , Organised by Board of Studies; sociology (PASS), University of Kerala (29 th and 30 th July, 2010)	

11. Details of papers presented in seminars/conferences/workshops (year wise):

Year	seminar/conference/workshop	National/ International
2014-15	Citizen charter in service delivery: An Appraisal, Local Governments and Rights based development, ICODD, government of Kerala, (May 15 to 17, 2015)	International
	Goods and Service Tax- Perspectives and Pragmatism: Department of Commerce, KNM Government Arts College, Kanjiramkulam (Feb 6 & 7, 2015)	National
	Financial Deepening and Inclusive Growth: Department of Commerce, Government College for Women, Trivandrum (19 th and 20 th Jan, 2015)	National
	Gandhiji Gram Swaraj and Democratic Decentralisation: Kerala Institute of Local Administration (KILA) (27- 29 th Nov, 2014)	International
	Participative Planning in Kerala: Expectations and Experience- Presented a paper on “Participatory Governance: Problems and Prospects” Department of Sociology, KNM Government Arts College, Kanjiramkulam (11-12 Nov 2014)	National
	Information and communication technology in governance: A stepping stone for smart governance, National seminar, SSSP Mandal’s Arts, Science and Commerce college, Rahuri, Maharashtra (July 14 &15, 2014)	National
2013-14	“Footnotes and Bibliography” Paper presented on emerging trends in social science research methodology, Department of Sociology, KNM Government Arts College, Trivandrum (13 th 14 th Feb 2014)	National
	“Role of LSGs in Entrepreneurship Development: A hand in hand with Kudumbasree” Paper presented on “Entrepreneurial possibilities in Indian Scenario”, Department of Commerce, KNM Government Arts College (11 th &12 Feb, 2014)	National
	“Contemporary Issues in Social Science Research” Paper Presented on “Contermporary Issues of Research Mehtodology in Social Science, Department of Commerce, NMSM Government College, Kalpetta, wayanad (25 th and 26 th Nov, 2013	National

	<p>“Gender Mainstreaming: Is it possible through an equal representation in Local Self Govt. Institutions” Paper presented on Decentralisation, Development and Social Harmony in Third World Countries” Department of Political Science and Development, Gandhigram Rural Instiute, Dindugul, Tamil Nadu (29th Nov to 1st Dec, 2013)</p>	International
2012-13	<p>Role of Local Self Government in Youth Entrepreneurship” Paper presented on Governments role in Awareness Creation on Entrepreneurship Among Women in India, Organised by Department of Commerce, Govt. Arts College, Thiruvananthapuram (15th and 16th March, 2013</p>	National
	<p>Ethical Issues in Data Analysis in social Science Research, paper presented on Ethics in social science Research, Organised by Department of Commerce, KNM Government College, Kanjiramkulam (11th and 12th Feb 2013)</p>	National
	<p>Role of Government in Monitoring Corporate Governance, paper presented on Corporate Governance: Emerging Issues and Global Challenges, Organised by Department of Commerce, Sri. Venkateswara University, Tirupathi (30-31 Janu, 2013)</p>	International
	<p>Grama Sabha a rusting weapon in Decentralised Governance of Kerala” Paper presented on International Conference on Democratic Decentralisation and peoples Participation organised by KILA, (20th and 23rd Dec, 2012)</p>	International
2011-12	<p>Total Quality Management – A magic potion for achieving good governance in LSGIs in Kerala paper presented on Media, Civil Society and Democracy, Organised by Social Science Forum, Government College, Nedumangaud</p>	National
	<p>Local Governments and Child Rights paper presented on Child Governance workshop organised by Child Resource centre, KILA (8th Feb, 2012)</p>	National
	<p>“Financial Inclusion- Policies should be a passion and not a facion for India’s more Inclusive Growth” paper presented on Financial Inclusion for Inclusive Growth- a Myth or reality, Organised by Department of Commerce, KNM Government College, Kanjiramkulam (19th and 20th Jan 2012)</p>	National
	<p>“Issues and Challenges of PLHIV- People Living with HIV and Aids” paper presented on Ethics in social science Research, Organised by Department of Sociology, KNM Government College, Kanjiramkulam (10th and 11th Jan 2012)</p>	National
	<p>Trends in Urbanisation and Urban governance, paper presented on Urban Development in India: Emerging Trends, Organised by Department of Sociology, KNM Government College, Kanjiramkulam (21th and 22th July 2011)</p>	

12. Details of published papers (year wise):

Year	Paper published	2015-16
1	“Front Office Management for People friendly Local Governance: Dream and Reality” , Commerce Spectrum, Vol. 3, No. 1, June 2015, pp51-62	International
2	“Livelihood Enhancement Strategy Effectiveness of Wage Employment Programme on Tribal Population” ISDA Journal, Institute for the study of development areas, Thiruvananthapuram, Vol. 25 No 2 April June 2015, pp 253-264, ISN 0971-2550	National
3	“Work Stress among Government Higher Secondary School Teachers in Thiruvananthapuram District” Commerce Times (International), Impact factor 0.818, August 2015, pp 45-51, ISSN 2320-9461	International
4	“Solid Waste Management in Trivandrum Corporation: Citizen’s Perspective” , B-Digest, International Journal of Commerce and Management, Nagarcoil, Vol. 7, No. 1, August, pp 21-31, ISSN 0975-2617	National
5	“India’s Switch Over from Value Added Tax to Goods and Service Tax: A Stock Taking” , B-Digest, International Journal of Commerce and Management, Nagarcoil, Vol. 7, No. 1, August, pp 32-39, ISSN 0975-2617	National
6	“Application of ABC Analysis for the Procurement of Goods and Services of Local Self Government in Kerala” Holistic Thought, Sree Narayana College, Kollam, Vol. XIV, No. 1, Jan-July, 2015, ISSN 0975-363 X, pp 5-16	National
7	“Panchayathi raj: Janapankalitha vikasanathinte irupathandu” , Yojana, Thiruvananthapuram, November 2015, vol 44 No. 4, pp 46-50.	National
8	Hard and Soft Components of Total Quality Management in Grama Panchayat: An Evaluation, Commerce and Business Researcher, Department of Commerce, University of Kerala, Trivandrum, July-December, 2015. Vol. 7, Issue 3& 4. ISSN No: 0976-4097	National
9	Trends in Urbanisation and Urban Governance in Kerala, in Urban Development challenges, concerns and considerations, Discovery Publishing House pvt ltd, New Delhi, 2016, ISBN; 978-93-5056-772-2, pp235-245	National
10	Decentralised Planning: A magic potion for the evils of urbanisation, in Urban Development challenges, concerns and considerations, Discovery Publishing House pvt ltd, New Delhi, 2016, ISBN; 978-93-5056-772-2, pp246-253	National
Year	Paper published	2014-15
1.	“Total quality Management Panchayathil saadhyamo?” , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 54, No.1, April, 2014. , pp 11-13	National
2.	“Commercial Banks and Financial Inclusion: Achievements, Challenges and Opportunities” , ISDA Journal , Trivandrum, ISSN 0971-2550, Vol. 24, No 2, April June, 2014, Pp 165-184	National
3.	Commercial Banks and Financial Inclusion: Achievements, Challenges and Opportunities” , ISDA Journal, Institute for the Study of Developing Areas, Trivandrum, Vol. 24, No2, ISSN 0971-2550, Aril-June, 2014, pp 165-184.	National
4.	“ISO 9001:2008, Nadapadicramangal” , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 54, No.2, May, 2014. , pp 11-13.	National

5.	“Drive Towards TQM in Grama Panchayats, Kerala” ; <i>KILA journal of Local Governance</i> vol 2 no 1 June, 2014, ISSN 2319 -930 X pp 71-80	National
6.	“5 S: Total quality Managementileykulla Kalvaippu” , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 53, No.3, June, 2014. , pp 11-13	National
7.	“Quality Circle in Panchayats” , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 54, No.4, July 2014. , pp 14-16	National
8.	“ISO 9001:2008 Certification nediaya Panchayathukaliloode” , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 54, No.5, August, 2014. , pp 11-12	National
9.	“Total quality Management Sakshathkaram: Sradhikkenda Kariangal” , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 54, No.6, September, 2014, RNI no.:7959/64, pp 11-13.	National
10.	“Consultantinte Sevanam Prayojanapeduthumbol” , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 54, No.7, September, 2014, RNI no.:7959/64, pp 11-13.	National
11.	India’s Micro Finance: Option for mitigation of Poverty or Trigger Failures in the book <i>Micro finance and Financial Inclusion</i> by Sonali Publications, New Delhi, ISBN: 978-81-8411-497-3 in 2014 pp 92-104	National
12.	“Problems and Prospects of Home Stay Tourism in Kerala: Perception of Stake Holders” <i>Holistic Thought</i> , Sree Narayana College, Kollam, Vol. XIII, No. 1, Jan-July, 2014, ISSN 0975-363 X, pp 16-28	National
13.	Industrialisation in Kerala: A review, <i>Commerce Times (International)</i> , Impact factor 0.818, July, 2014, pp 45-51, ISSN 2320-9461	International
14.	“Karyakshmathayk 5 S swichithwa Paripalanam”, <i>Yojana</i> , January 2015, vol 43 No. 6, pp 67-69	National
		2013-14
1.	“Total Quality Management; A saga towards Service Delivery Excellence in Local Self Government Institutions of Kerala” , <i>Management Researcher</i> , Vol. XX No.1, July sept 2013,ISBN: 2230-8431,pp 46-53	National
2.	“Towards Scientific and e-Accounting in Panchayats of Kerala” , <i>KILA journal of Local Governance</i> , Vol. 1 No.2, July – Dec , 2013, pp 9-17	National
3.	“Local Community Participation in Development: a study of role of Grama Sabha in Kerala” , <i>Ashwattha</i> , vol7 issue 4, Oct – Dece. 2013, pp 18-21	National
4.	‘Kudumbasree Model of Micro Finance’ in the book ‘Financial Inclusion and Inclusive Growth’, by Regal Publications, New Delhi, ISBN: 978-81-8484-267-7., in 2013., pp 216-225.	National
5.	Free Trade Agreement – Qualms about the economy and Role of Local Governance in Kerala , <i>Free Trade Agreement and Indian Economy</i> , B- Digest Publications, ISBN 978-81-23975-3-5., pp10-23	National
6.	‘Swabhiman Banking – A Leap to Financial Inclusion’ in the book ‘Financial Inclusion and Inclusive Growth’, by Regal Publications, New Delhi, ISBN: 978-81-8484-267-7., in 2013., pp 85-94-225	National

7.	‘Financial Inclusion in India: Issues, Achievements and Challenges’ in the book ‘Financial Inclusion and Inclusive Growth’, by Regal Publications, New Delhi, ISBN: 978-81-8484-267-7., in 2013., pp 240-250	National
8.	‘Edamalakkudiyile idapedal’ , Yojana (mal), Government of India, January 2014, pp	National
9.	‘Total quality Managementiloode ISO 9001:2008’ , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 53, No.10, January, 2014, RNI no.:7959/64, pp 14-16	National
10.	‘Management of funds in Local Self Governments in Kerala; A Study of Kanjiramkulam Panchayat in Trivandurm District of Kerala’ B-Digest International Journal of Commerce and Management, Vol. 6, No.1, Januaruy- June, 2014, ISSN 0975-2617. Pp 1-8	National
11.	‘ISO 9001:2008 Labikkuvan’ , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 53, No.11, February, 2014, RNI no.:7959/64, pp 11-13	National
12.	‘Front Office Management: Oru visakalanam’ , <i>Panchayat Raj</i> , LSGD, Government of Kerala, Vol. 53, No.12, March, 2014, pp 11-13	National
		2012-13
1.	‘Micro Finance for Gender Equity- Role of Kudumbasree in Kerala’ in the book ‘Micro Finance & Women Entrepreneurship’, Published by B- Digest, Nagercoil, ISBN: 978-81-923975-2-8., in 2012., pp 412-421	National
2.	‘Total Quality Management for good governance’ , <i>Yojana</i> (mal), January, 2013, pp 42	National
3.	‘Role of Infrastructure Development through Decentralised Governance for India’s Fast Economic Growth’ , <i>B-Digest</i> , Vol. 5 No. 1, Jan-June 2013, pp71-75	National

13. Details of service as resource person in conferences/ workshops/ All India Radio/ TV/promotion of gifted children etc. (year wise):

Year	Details of service as resource person
2014-15	All India Radio- Service delivery in Local Governance
	All India Radio- e-governance
	All India Radio- Career opportunities’ in Commerce
Co-chair	International Conference on Democratic Decentralisation and peoples Participation organised by KILA, (20 th and 23 rd Dec, 2012)
Co-chair	Gandhiji Gram Swaraj and Democratic Decentralisation: Kerala Institute of Local Administration (KILA) (27- 29 th Nov, 2014)

14. Details of FIP if any:

Year	Details of FIP
2010-2013	Completing PhD in the research centre, FNM College, Kollam , F.No.FIP/11 th Plan/KLKE054 TF 05 dated 1 st Sept, 2010

15. Details of training programmes attended (year wise):

Year	Training programme attended
2007	Orientation- IT oriented , Staff Training College, University of Kerala
2011	Refresher- Commerce and Management, Staff Training College, University of Kerala
2007	ToT- KILA
2010	DTS- DoPT, Government of India
2012	DoT- DoPT, Government of India
2013	ELT- DoPT, Government of India
2014	EoT- DoPT, Government of India

16. Details of books/chapter in books/monographs etc:

Year	Title of book / chapter in book/monograph	Publisher	ISBN Number
2013	“Free Trade Agreement and Indian Economy”	B- Digest Publications, Nagarcoil	978-81-23975-3-5
2013	Financial Inclusion and Indian Economy	Regal Publications, New Delhi,	978-81-8484-267-7
2013	Total quality Management – ISO 9001:2008	KILA, Thrissur	978-81-925633-6-7
2013	Front Office Management of Grama Panchayats in Kerala: Issues and Challenges	KILA, Thrissur	978-81-925633-5-0
2015	People – Friendly Panchayat: ISO9001:2008 through TQM	KILA, Thrissur	978-81-925633-8-1
2016	Urban Development: Challenges, Concerns and Considerations,	Discovery Publishing House Pvt. Ltd, New Delhi.	978-93-5056-772-2
2017	Goods and Service Tax: Perspective and Pragmatism	B- Digest Publications, Nagarcoil	978-93-84734-38-1
2017	Tourism Industry : Recent Trends	B- Digest Publications, Nagarcoil	978-93-84734-37-4

17. Research collaborations, if any:

Period	Details of collaboration	Collaborating
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		agency
2010	Socio Economic Survey among the fishermen community in Trivandurm corporation	Trivandrum Corporation
2013	Front Office management: Issues and Challenges	KILA
2014	Life and Labour fish vending women	KILE
2016	Decentralisation in Kerala: An Assessment on Devolutions of Functions, Functionaries and Funds	5 th State Finance Commission.

18. Details of memberships in various bodies like Board of Studies/Academic Council/Senate/Syndicate/Editorial Boards etc.

Period	Membership details
	Editorial Board Member- Commerce Times- International Journal of Commerce and Management
	Associate Editor:- KILA Journal of Local Governance

19. Hand Book Published

Year	Hand Books Published
2013	ISO 9001:2008 through TQM: Training Hand book for elected representatives and Officials of LSGIs. 2013
2012	Assistant Editor: 'Certificate Course for the Elected Representatives on Local Governance', Vol- II (Malayalam), KILA, 2012.
2012	Assistant Editor: 'Certificate course for the Elected Representatives on Local Governance', Vol- I (Malayalam), KILA, 2012.
2012	Assistant Editor: Curriculum for the 'Certificate course for the Elected Representatives on Local Governance', KILA, 2012.
2011	Editing Assistance: 'Kerala Panchayati Raj Accounting: Compendium of Rules and Orders', (English) KILA, 2011.
2011	Editing Assistance: Saankhya User's Manual, KILA, 2011.
2011	Drafted Chapter: Published Hand Book on 'Fundamentals of Double Entry Accounting' (Malayalam), KILA, 2011.
2009	Drafted Chapter : Published Hand Book on 'Human Development and Local Governance', KILA, 2009.

20. **Extension activities, if any:**

Period	Details of activity
2007 on wards	Extension Faculty, KILA

21. **Details of memberships in various bodies like Board of Studies/Academic Council/Senate/Syndicate/Editorial Boards etc.**

Period	Membership details
2013 to	Member- Indian Accounting Association
2012-13	Member – State Technical Advisory Group for LSGIs, Govt. Of Kerala
2014-15	Technical Advisor- (Education sector of LSGIs), LSGD, Kerala

22. **Details of positions held outside the college:**

Year	Position held
From 2014	Editorial Board Member- Commerce Times- International Journal of Commerce and Management
From 2015	Associate Editor:- KILA Journal of Local Governance

23. **Any other:**

Year	Details of service as resource person
2014	All India Radio- Service delivery in Local Governance
2014	All India Radio- e-governance
2014	All India Radio- Career opportunities' in Commerce
Co-chair	International Conference on Democratic Decentralisation and peoples Participation organised by KILA, (20 th and 23 rd Dec, 2012)
Co-chair	International Conference on Gandhiji Gram Swaraj and Democratic Decentralisation: Kerala Institute of Local Administration (KILA) (27- 29 th Nov, 2014)